

Public Document Pack



SOUTH (INNER) AREA COMMITTEE

Meeting to be held at Belle Isle Family Centre, Belle Isle Road, Leeds, LS10 3PG
On Tuesday, 8th April, 2008 at 6.30 pm (Map attached)

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck
A Gabriel	-	Beeston and Holbeck
A Ogilvie	-	Beeston and Holbeck
P Davey	-	City and Hunslet
M Iqbal	-	City and Hunslet
E Nash	-	City and Hunslet
J Blake	-	Middleton Park
D Coupar	-	Middleton Park
G Driver	-	Middleton Park

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES OF PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 19th February, 2008.</p> <p>(5 mins discussion)</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8			<p>INNER SOUTH AREA COMMITTEE - THE YOUTH BUS AND PRIORITY NEIGHBOURHOOD DEVELOPMENT WORKER - NEXT STEPS</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods.</p> <p>(Executive Function) (10 mins presentation / 10 mins discussion)</p>	7 - 36
9			<p>GARDENING SERVICE</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	37 - 44
10			<p>AREA COMMITTEE WELL BEING BUDGET</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which updates Members on both the revenue and capital elements of the Committee's Wellbeing budget, provides a forecasted balance of the Wellbeing budget for 2007/08 and 2008/09, advises Members of the Small Grant applications approved since the last meeting and invites the Area Committee to determine the list of Wellbeing proposals, as detailed within the report.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	45 - 70
11			<p>AREA MANAGER'S UPDATE REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which updates Members on the work undertaken by the Area Management Team since the last meeting.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	71 - 84

Item No	Ward	Item Not Open		Page No
12			<p>GOVERNANCE ARRANGEMENTS FOR SOUTH LEEDS INTENSIVE NEIGHBOURHOOD MANAGEMENT (INM) SCHEME</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	85 - 90
13			<p>AREA DELIVERY PLAN 2008 - 2011 - UPDATE ON DEVELOPMENT OF ACTION PLAN</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	91 - 94
14			<p>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2008/09</p> <p>To receive and consider a report from the Chief Democratic Services Officer.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p> <p>MAP OF TODAY'S VENUE</p> <p>(Belle Isle Family Centre, Belle Isle Road, Leeds, LS10 3PG)</p>	95 - 98

SOUTH (INNER) AREA COMMITTEE

TUESDAY, 19TH FEBRUARY, 2008

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve,
D Coupar, P Davey, G Driver, A Gabriel,
E Nash and A Ogilvie

55 Chair's Opening Remarks

The Chair welcomed all in attendance to the February meeting of the South (Inner) Area Committee.

56 Declarations of Interest

There were no declarations made at this point, however declarations of interest were made at later points in the meeting (Minute No's 60 and 62 refer).

57 Apologies for Absence

There were no apologies for absence.

58 Minutes of Previous Meeting

RESOLVED – That the minutes of the meeting held on 13, December, 2007 be approved as a correct record.

59 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

Local Community Groups' Access to Leisure Facilities

Further to Minute No. 35 of the meeting held on 1st November, 2007, Mr Sagoo confirmed that he had concerns in relation to the levels of access that community groups had in utilising Elland Road car park and not South Leeds Stadium, as had been previously stated.

60 Future Plans for Partnership Working

The Director of Environment and Neighbourhoods submitted a report, which brought together current thinking on the future of area based partnership working in Leeds, and included proposals for changing the structure of

Draft minutes to be approved at the meeting
to be held on Tuesday, 8th April, 2008

partnership working in order to reflect changes that were taking place across organisational boundaries.

Dave Richmond, Area Manager (South) provided a summary of the issues detailed within the report and the following key issues were discussed:-

- Members noted the proposed changes in District Partnership arrangements and organisational boundaries.
- Members discussed future proposals for partnership working. The Area Manager reported that under future proposals, Area Committees would play a central role in partnership working.
- It was reported that under the proposals, Members would be required to nominate elected Members to act as thematic champions for key issues.
- One Member queried whether consideration could be given to the development of a specific sub-group to focus on the theme of environment.
- It was also suggested that the minutes of the thematic sub-groups could be circulated with the agenda for future Area Committee meetings for Members' information.

RESOLVED -

- (a) That the Area Committee endorses the principle of utilising Area Committee meetings to improve partnership working so far as it relates to the Strategic Plan (subject to further negotiation with key partners);
- (b) Nominates elected members with an interest and the availability to act as champions for the specific themes dealt with by the sub-groups;
- (c) Requests that consideration be given to the development of a specific sub-group to focus on the theme of environment;
- (d) Supports the idea of bringing together partnership working on the basis of the geography covered by the new 'South East Area' (in so far as this is seen as the best solution on an operational basis); and
- (e) The minutes of the thematic sub-groups be circulated with the agenda for future Area Committee meetings for Members' information.

(Councillor D Congreve joined the meeting at 7.00 pm during the consideration of this item).

(Councillor J Blake declared a personal interest in this item due to her being Non-Executive Director of Leeds North West Primary Care Trust).

61 Community Engagement Approach in South Leeds

The Director of Environment and Neighbourhoods submitted a report, which proposed changes to the way in which community consultation was undertaken on behalf of the Area Committees in South Leeds.

Dave Richmond, Area Manager (South) was in attendance at the meeting to present information and respond to Members' questions.

Draft minutes to be approved at the meeting
to be held on Tuesday, 8th April, 2008

In brief summary, the main issues highlighted were:-

- The Committee was informed that under the proposals, each ward would be offered a minimum of two major consultation events per year.
- Members also considered other processes that would be taking place throughout the year.
- The Committee emphasised the importance of engaging with harder to reach groups.
- Members discussed whether the events would benefit the community.
- Specific reference was made to a number of other events that were not supported by the Area Committee.

RESOLVED -

- (a) That the Area Committee supports the proposal to deliver two specific community events per ward per year; and
(b) Requests a proposed schedule of additional consultation events, which will be offered in the area for the forthcoming year.

62 Area Committee Well Being Budget

The Director of Environment and Neighbourhoods submitted a report, which updated Members on both the revenue and capital elements of the Committee's Wellbeing budget, provided a forecasted balance of the Wellbeing budget for 2007/08 and 2008/09, advised Members of the Small Grant applications approved since the last meeting and invited the Area Committee to determine various Wellbeing proposals, as detailed within the report.

The Area Committee considered a proposal from the Learning Partnerships, which requested funding for six Family Learning Workers between April and August 2008.

Mr J Clare and Mr T Murray attended the meeting to provide key information in relation to the proposal and respond to Members questions. The Committee also considered a number of activities and initiatives that the Project was involved with.

In relation to a request for funding from the Out of School Activities Team – Pilot Breeze Technology, it was suggested that funding for this project could be sought from the Youth Service.

RESOLVED -

- (a) That the current outstanding balance of **£88,050.58**, yet to be committed from 2007/08 (including £50k for conservation / car parking), the projected balance of **£76,181** for 2007/08, and the projected balance of **£136,439** for 2008/09 for the Area Committee's Wellbeing revenue budget be noted;

- (b) the outstanding balance of **£57,845.45** for the Area Committee's Capital Wellbeing budget be noted;
- (c) the Small Grants approved since the last meeting be noted; and
- (d) That the following decisions be made in relation to the Wellbeing funding proposals, which have been submitted for determination to this meeting:-

- Safer Leeds – Acting Senior Neighbourhood Warden - **£5,200** (2008/2009 Revenue Budget) - **Approved**
- Learning Partnerships – Learning Works – Family Learning Workers – **£20,000** (2008/2009 Revenue Budget) – **Approved**
- Out of School Activities Team – Pilot Breeze Technology – **£750** (2007/2008 Revenue Budget) – **Declined**

(Councillor P Davey declared a personal interest in this item due to him being an LEA Governor of St Francis of Assisi Primary School).

63 Gardening Service

The Director of Environment and Neighbourhoods submitted a report, which provided Members with a summary of the issues and options to consider in relation to setting up a gardening service in Inner South Leeds.

A brief overview of the key issues detailed within the report was provided and the main areas of debate were as follows:-

- It was reported that there was considerable demand for setting up a gardening service.
- Members discussed the type of service that could be provided and the risks involved of funding the scheme.
- Members suggested exploring the possibility of establishing a link with other voluntary service providers, including Aire Valley Homes and Elderly Action.

RESOLVED -

- (a) That the Area Committee agrees in principle to support a basic gardening service in Inner South Leeds.
- (b) That the service operates in partnership with other organisation(s), such as established service providers in the area and/or with those able to contribute resources; and
- (c) That the Area Committee requests a further report once the issues outlined in the report have been examined in more detail, including different models of provision.

64 Area Manager's Update Report

The Committee received a report from the Director of Environment and Neighbourhoods, which detailed the range of activities currently taking place within the Inner South area of Leeds.

The main areas of debate were as follows:

- One Member expressed concern in relation to the level of clean up provided by Environmental Services in the Arthingtons and Royals area (City and Hunslet Ward). (The Area Manager (South) agreed to raise this matter with the Department and email all Members of the Committee with a response).
- In relation to Regenerating Areas, it was reported that Executive Board approval had been obtained for Phase III of the Holbeck acquisition programme. (The Area Manager (South) reported that according to the latest information and figures provided, most valuations had been completed and 45% of owners had accepted offers. Phase II was 92% acquired and Phase I was 69% acquired).
- Reference was made to off-road motorbike patrols – Members expressed concern in relation to those areas that had not been patrolled. (It was agreed that full details of the suggested hotspots be forwarded to the Police for action).
- Members considered priorities for the Committee's Area Delivery Plan (ADP). It was agreed that Members would meet informally to feed in their views on the Leeds Strategic Plan (LSP) themes within the Committee's ADP.

RESOLVED -

That the contents of the report and information appended to the report be noted.

65 Indices of Deprivation and Working Neighbourhoods Fund

The Director of Environment and Neighbourhoods submitted a report, which highlighted the positive changes for the area by the recent publication of the 2007 Indices of Deprivation (IoD). Members also considered details of existing projects in the South Leeds Area that were in receipt of Neighbourhood Renewal Funding (NRF).

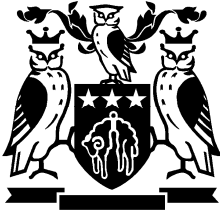
RESOLVED – That the Committee notes the progress that has been made in the area, as evidenced by the new IoD data.

66 Date, Time and Venue of Next Meeting

Tuesday 8th April, 2008 at 6.30 pm
(Venue – Belle Isle Family Centre, Belle Isle Road, Leeds, LS10 3PG)

(The meeting concluded at 8.19 pm)

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Report of the Director of Environment and Neighbourhoods Directorate

Inner South Area Committee

Date: 8th April 2008

Subject: Inner South Area Committee The Youth Bus and Priority Neighbourhood Development Worker – next steps

Electoral Wards Affected:

Beeston & Holbeck

City & Hunslet

Middleton Park

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

This report provides a review of two projects commissioned by this Area Committee in order that Members can determine the next steps for both initiatives for 08/09 and 09/10.

1.0 BACKGROUND

- 1.1 In March 2007 a report was presented at this Committee regarding the two of the biggest initiatives which had been commissioned by the Area Committee. The two initiatives this report focuses on are The Youth Bus (managed by St Luke's Cares) and the Priority Neighbourhood Development Worker (managed by South Leeds Health For All).
- 1.2 The purpose of this report is to assist the Area Committee to determine the next steps for these initiatives.
- 1.3 Why determine the next steps now when there is over 4 months remaining of year 2 for the Priority Neighbourhood Development Worker and over 3 months remaining for the The Youth Bus?

It is recommended that the Area Committee consider the next steps at this stage as this leaves sufficient time for the Area Committee to review how the initiatives are going and determine whether each initiative should continue with the current provider and with any amendments to the contract(s) and be able to prepare for a third year; be retendered; or to end the initiative(s) allowing time for either or both of them to wind down.

2.0 THE AREA COMMITTEE'S PRIORITY NEIGHBOURHOOD DEVELOPMENT WORKER

2.1 Background to the Priority Neighbourhood Development Worker

a) In February 2006 the Inner South Area Committee gave the Area Co-ordinator the go ahead to commission and tender for an organisation to manage a well-being funded Priority Neighbourhood Development worker post. A procurement exercise followed and South Leeds Health For All (SLHFA) successfully won the bid from a shortlist of 3 organisations. SLHFA and the Area Co-ordinator jointly recruited to the post appointing Richard Lancaster who started in August/September 2006.

b) The Committee had approved a first year of this post with a further 'in principle' support for funding from future Area Well Being budgets up to a maximum of 2 further years based on the evaluation & review of the first year of the project. A review and evaluation of this was provided to the Area Committee in March 2007 which subsequently led to the Area Committee approving a further year of funding. The below provides a summary of the initiative over the past 12 months since the Area Committee received a report last time. SLHFA has drawn up a more detailed review from their perspective (see appendix). Proposals for a third year are also included in SLHFA's attached report and summarised in the main body of the report below

c) The cost of the initiative was originally £32,800.00 for 12 months (approx £5,000 management/ staff resource costs and £27,800 salary). The Area Committee, through the South Area Management Team, leads on the strategic and day to day operational management of the post holder whilst SLHFA employs, manages, supports and provides an office and administrative support for the member of staff.

d) The original aim of the post was to assist the Area Committee and Inner South Area Management Team with community consultation and involvement and supports the implementation of actions identified through the Neighbourhood Improvement Planning (NIP) process. The intention was that the post holder would work in different neighbourhoods across the Inner South Leeds area particularly in accordance with NIPs being carried out. Consequently the worker has worked in several neighbourhoods since he started.

2.2 Achievements

a) For the past 12 months the worker has built upon the foundations developed in year 1 and therefore has particularly helped enhance the involvement of local people, built the capacity of local groups and developed various projects with them. Such work has been largely in relation to the three new Neighbourhood Improvement Plans (NIPs) in Manor Farms, Recreations area of Holbeck and in the Arthingtons/Roylals area in Hunslet. Although NIPs have been completed in

Middleton and Cottingley, as part of an exit strategy, the worker gave some support to those existing and new resident groups that had been established as part of the NIPs in these areas. The worker has also supported the Area Management Team and Area Committee in Belle Isle where a 'youth forum' has developed to engage with young people and local councillors. Also in Belle Isle, work is underway developing a 'residents' forum'. Additional activities have included, as a community engagement role, supporting: Holbeck in Bloom, Intensive Neighbourhood Clean ups, Operation Champions and environmental work as part of the Middleton Regeneration Board. He has encouraged local people to attend either the Area Committee meetings themselves or at least local neighbourhood forums/groups.

b) There is considerable detail of achievements in the attached report from SLHFA. A few examples of results include the following:

- A 2008 calendar created by Middleton Community Group and widely distributed.
- Garden Competition run which led onto helping set up Middleton In Bloom group and the winning, for one individual, of one of the LCC's Community and City Pride Awards.
- Residents consulted on environmental projects around the Middleton Circus and 20mph zone for the Sissons area.
- Residents helped to improve the environment of Manor Farms estate and tackle anti-social behaviour particularly by ensuring that CCTV cameras are erected.
- Residents have been helped to plant 1,000 bulbs and a small orchard.
- Flower beds enhanced around Cottingley Heights and Towers and hanging baskets developed around the flats alongside the running of a garden competition.
- A commendation award for Cottingley in Bloom in the Yorkshire in Bloom Neighbourhood Awards.
- The planting of over 100 trees and 4,000 bulbs and installing of Welcome Boards in Cottingley.
- A newly formed residents group in Holbeck with plans to hold an environment day, develop an information panel for Holbeck Youth Centre, collate nuisance diaries of incidents in the area.
- A door to door survey of residents in the Royals which has established issues in the area.
- Several clean ups, newsletters and community meetings.

2.3 Proposals for Year 3 (August 2008 to July 2009)

a) The practical ideas

SLHFA's attached report details suggested next steps of work in neighbourhoods currently being worked in to the end of year 2 (ie August 2008).

Following consultation with the Area Co-ordinator, the report also proposes what the worker could do in a year 3 of the scheme should this Area Committee wish to continue to commission this initiative. It is proposed that the worker would be:

- less involved with some groups/neighbourhoods (encouraging their self reliance) and allowing for a greater role in other neighbourhoods and new NIPs (as they become identified).
- Be working on other community engagement activity for the Area Committee including the already proposed community engagement events for each ward each year and thematic events prior to Area Committee meetings.
- Be supporting the Area Management Team and local ward councillors in developing 'forums' e.g in Belle Isle to support engagement between local councillors and local people and groups.

- Be involved in other initiatives and events local summer galas, Operation Champion events with the view to encouraging local community involvement as appropriate.

b) The costs

There is detail of not only costs to date of the scheme but also costs for the extension of the post for a year 3.

The cost for year 3 includes an incremental increase in the salary for the worker. SLHFA are willing to identify £3,000 to provide the basic requirements for the post plus any future group development costs will be met by SLHFA through it's own resources (other staff and funds) or by applying for other grant support such as Awards for All, or small grants from various sources.

Were the Area Committee minded to have only one or two Wards covered by this post then either the 'sponsoring' Ward(s) would have more time from a full time worker at the cost of £32, 037, or 1/3 or 2/3 of the post could be paid by the Area Committee but of course the worker would work only in the 'sponsoring' Wards.

If the Area Committee wishes it, It is also proposed that during year 3 SLHFA could try to identify possible grant sources for a fourth year (09/10), so that there is a reduction on Area Committee resources.

2.4 Recommendation

The Area Committee is asked:

- i) to make comment on:
 - the past 12 months work of year 2 of this post
 - the proposals for continuation to august 2008 and proposals for a potential year 3 (until august 2009)
- ii) to determine:

Option (1) To extend the Area Committee's Priority Neighbourhood Development Worker post

 - Continued as a full time post
 - Delivered by the same provider (ie SLHFA)
 - Implemented for a further 12 months (from August 08 to August 09)
 - and covering across the Inner South area with a well-being funding amount of £32,037.
 - And taking into account any comments from Members made at this meeting

Option (2) any variation to Option 1

Option (3) To retender the contract from August 08 with any amendments recommended by Members and the Team.

Option (3) To end the initiative allowing time for it to wind down by August 08.

3.0 THE AREA COMMITTEE'S MOBILE YOUTH PROVISION – The Youth Bus

3.1 Background to the Youth Bus

a) In February 2006, the Area Committee approved the commissioning of a mobile youth provision scheme (now known as The Youth Bus) to operate across the inner south area. The Committee approved the service for a one year pilot, with support being given in principle for a further year, based on the evaluation of the project outcomes. A brief review of the service in its initial months was provided at the March 2007 meeting of this Area Committee. The below provides a summary of the initiative over the past 12 months since the Area Committee received a report last time and a more detailed report from the provider's perspective is in the appendix. Proposals for a third year are also included in SLHFA's attached report and summarised in the main body of this report below.

b) The original aim of the project was to provide an alternative way to engage with young people particularly in street based locations where young people tend to gather and in locations without centre based youth provision. The vehicle is a transit van converted into a space where small groups of young people can do simple activities such as creative art, discussion, watch educational dvds and receive guidance and advice from qualified youth workers on a range of matters.

c) Part of the 50k well being funding approved by the Area Committee was to cover sessional youth workers to manage the activities being delivered from the vehicle. As part of the conditions attached to the contract in the tendering process, it was indicated the mobile youth provision should be operational at least four weekday evenings per week and that 11 weeks of the school holidays should also be covered. Because of the time young people have on their hands Members wanted more hours allocated to the school holiday time than in term time.

d) There were three organisations considered to be appointed to this contract. St Luke's Care was the successful tender and began delivering the provision from July 2006. A timetable was produced to outline where and when the vehicle would visit key locations across the area, so that this could be promoted to local young people through schools, youth service and local youth organisations. Since then the timetable has been revised usually on a termly basis in line with Elected Member's views and the experience of the provision to date by the provider.

e) The scheme was officially launched in December 2006. Following a review of the service last year, additional monies freed up from a 50% reduction of the lease was approved to be used to increase the service. Consequently at the moment there is now an increase in term time of three weekly sessions per Ward. Since Early Sept/Oct 2006 there have been 3 part time members of staff appointed as dedicated to the provision: a driver/worker and 2 youth workers.

3.2 Achievements

St Luke's Cares report as attached provides a lot more detail on the achievements of the Youth Bus. However below is a summary of a few highlights during year 2 (summer 2007 to February 2008).

a) general achievements include:

- 2541 young people accessed the provision in 2007 compared with 909 in 2006. The Bus works regularly with 428 young people a month compared to 151 in year 1.
- 10 young people, contacted through the Bus, went to Sierra Leone at Christmas time to provide help to young people living in desperate circumstances. For 7 months the young people fundraised for the trip and returned from this life changing experience.
- St Luke's built upon partnership work from the previous year with the Youth Service, Church of Nazarene, Cupboard Project, Getaway Girls, Leeds Fed, Leeds United and Thomas Danby College.
- The timetable has provided consistency for young people, parents, local groups in knowing where the Bus is coming and when. It has also been flexible to requests from Ward Members and uses the floating session on the weekends to be able to be responsive.
- Staff and young people have been in touch about the Bus through texting.

b) Specific examples of achievements within each Ward include:

In Beeston and Holbeck ward:

- 10 young people are working towards gaining Duke of Edinburgh award;
- a single mother, originally a volunteer, has become a paid member of staff,
- several young people have become Young Leaders;
- 8 young people contacted in Cottingley are now taking up sports activity;

In City and Hunslet Ward:

- young people in the Arthingtons area have been tackling issues such as bullying and self-confidence and misbehaviour has been challenged;
- many young people in the Balmorals have benefited from the Youth Bus;
- The Bus has successfully been able to contact hard to reach young people in Hunslet Moor area.

In Middleton Park Ward:

- work with young people in Manor Farms has resulted in reduced anti-social behaviour;
- local activities, such as at Belle Isle Family Centre, have been promoted to young people;
- 2 young people are currently in the process of becoming Young Leaders;
- 8 older girls from Sissons/Throstles participated in a outdoor adventure residential which helped confidence building and team work.

c) At the time of writing results had not been finalized regarding feedback about the provision but maybe available at this meeting.

3.3 Proposals for Year 3 (July 2008 to July 2009)

a) The practical ideas

Suggestions for developments during and beyond Year 3 include:

- Linking up volunteers from the company '02', into the Youth Bus in Inner South
- Explore potential funding sources to assist in the future sustainability of the Youth Bus e.g
 - from Children Leeds' ISCB (Integrated Strategic Commissioning Board) – not available until September 2008.
 - Connexions funding (held by West Yorkshire Youth Association).
 - PAYP/Youth Service for funding of school holiday time

The Area Committee may wish to note:

- That it is unknown as to when, if at all, any new funding sources may come to fruition and requires discussions with agencies. As such the Area Committee may wish to underwrite a proportion of funding for Year 3 subject to any successful funding bids.
- that depending on the proportion of funding from the Area Committee, changes in funding sources for the Bus is likely to bring about a change in the focus and direction of its operation compared with its current use.
- that St Luke's has had difficulties in trying to bring income into the Bus from other agencies using it. There also has been an additional issue of damage to the Bus caused by other users hire of it.

The Area Committee are requested to express whether they would wish St Luke's to pursue the above suggested developments in consultation with the Area Management Team.

b) the costs for year 3 (July 08 to July 09)

In the attached report, St Lukes' Cares details three proposals for year 3. They provide a breakdown of the typical cost for an hour and a session (£35/£105) and a breakdown for each proposal (not detailed in this summary below).

St Luke's point out that in year 2 they were able to deliver the level of service with not only the additional funding released as a result of a reduced hire charge (as agreed by this Committee) but also as a result of funding they had from BBC Children in Need and Young Leader Support Work. The latter however ends July 08 and together with insurance and fuel costs this results in an increased costing for maintaining the current provision at the same level (see proposal 3).

The proposals are as follows:

Proposal 1.

6 sessions per week (50 weeks, term time and school holidays as per original tender)

£35,298 (running costs*) + £7,800 (lease) = £43,098

Approx £14,366 per Ward.

Proposal 2

9 sessions per week + 1 weekend per month (39 weeks, term time only)

£40,660 (running costs*) + £7,800 (lease) = £48,460

Approx £16,153 per Ward.

Proposal 3

9 sessions per week + 1 weekend per month 50 weeks, term time and school holidays ie as per the current provision).

£52,958 (running costs*) + £7,800 (lease) = £60,758

Approx £17,653 per Ward.

* running costs include: staffing, insurance fuel, management fee etc

3.4 Recommendations

i) to make comment on:

- the past 12 months work of year 2 of The Youth Bus

- the proposals for continuation to August 2008 (already committed) and proposals for a potential year 3 (until July 2009) – to be determined by Area Committee)

ii) to determine:

Option (1) To extend the scheme:

- with the same provider (ie St Luke's Cares)
- for a further 12 months (ie from July 08 to July 09)
- with a level of well-being funding in accordance with one of proposal 1 at £43,098 or proposal 2 at £48,460 or proposal 3 at £60,758

Option (2) Any variation to Option (1)

Option (3) To retender the contract from July 08 with amendments recommended by Elected Members

Option (4) To end the initiative allowing time for it to wind down by July 08.

Option (5) In addition to Option 1 or 2 to request of St Luke's that, in consultation with the Area Management Team, they pursue suggested developments regarding 02 volunteers and the seeking of potential other funding sources whilst underwriting funding for Year 3.

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

There are no direct implications for Council Policy and Governance except that the Youth Bus does fit with the current Area Committee's Function for the Youth Service as well as fitting with the pending additional responsibility, in 08/09, for the Children and Young People's Plan for South Leeds.

5.0 LEGAL AND RESOURCE IMPLICATIONS

There are no direct Legal Implications of this report. Any potential legal implications would be covered within the funding agreement with the organization.

The resource implications of this report is that should Members decide to contribute well-being funding towards a year 3 of the initiatives referred to in this report, this would naturally reduce the remaining Well-being budget overall for the Area Committee.

Any well-being funding agreed by this Area Committee to the above initiatives, would be pending the confirmation of well-being funding allocated to this Committee for each financial year.

6.0 RECOMMENDATIONS

The Area Committee are asked to consider the recommendations in sections: 2.4 and 3.4.

Area Committee's Priority Neighbourhood Development Worker (PNDW)
12 month (March 07 to March 08) progress report
from South Leeds Health for All to the Inner South Area Committee
By Pat McGeever, Director of South Leeds Health for All.

INTRODUCTION

The post of Priority Neighbourhood Development Worker (hereafter referred to as 'PNDW') was established at the end of August 2006, working for the Council's Inner South Area Committee. The project is managed by South Leeds Health for All on behalf of Leeds City Council's Inner South Area Committee which both funded and commissioned this post. The contract is overseen by the Area Management team.

The key function of the post is to support successful community engagement as part of the Neighbourhood Improvement Plan (NIP) process. This would include supporting community groups and individuals, building capacity in groups and delivering on projects in the NIPs.

SUMMARY OF ACTIVITY

NIP's were completed on the Central Middleton Estate and Cottingley towards the beginning of 2007, with the PNDW continuing to support some activity in these areas.

Three other NIP's started in 2007 on the Manor Farms, Recreations area of Holbeck and on the Arthingtons/Royals in Hunslet, with the PNDW supporting and developing community engagement in these areas.

The PNDW has also supported the Area Management Team and Area Committee in Belle Isle where a 'youth forum' has developed to engage with young people and local councillors. Also in Belle Isle, work is underway developing a 'residents' forum'.

Additional activities have included supporting Holbeck in Bloom, Intensive Neighbourhood Clean ups, Operation Champions and environmental development with the Middleton Regeneration Board.

Towards the end of the year the PNDW has also begun involvement with the Area Delivery Plan and it is envisaged that the PNDW will undertake further community engagement activity including

- 2 ward based events.
- Several thematic events prior to Area Committee meetings.

PNDW ACTIVITY IN MORE DETAIL

Although this report covers the period March 07 to March 08, it also includes proposals for up to the end of August 08 because this would be the end of the second year for the PDNW. In line with last year, the report is provided for this Area Committee to decide on whether or not to fund a third year and allow SLHFA, and the current PNDW, to find alternative support in case the Area

Committee decides not to fund a third year. With this in mind the report additionally provides costs for year 3 covering August 08 to August 09. The Area Committee received a report in March 07, which covered the very early stages of group development as the PNDW had only been in post around 6 months. An end of first year report was also provided to the Area Committee in August 07.

It is clear that some community groups have moved on and require far less support from the PNDW and would generally be advisory in nature, in particular

- Middleton Community Group
- Cottingley in Bloom

and others are developing enough to reduce the role of the PNDW, particularly

- Manor Farms Community Group
- the Voice of Holbeck

Essentially with these two groups the main area of support would be in the strengthening of their committees.

The main achievements have included

- enabling groups to engage more effectively with the Area Committee e.g. having regular group meetings and members of groups attending Area Committee meetings;
- empowering the groups to affect the decision making processes e.g. building the confidence of groups by seeing their ideas and needs being delivered and supported by councillors and agencies.
- and having effective mechanisms to do this e.g. through well organised and minuted meetings and developing working relationships with agencies. .
- perhaps more significantly groups are now at a stage to develop projects and run their own affairs e.g. through providing own publicity such as the Middleton Community Group calendar or environmental projects such as in Cottingley or having organised committees to run the groups such as in the Recreations, Voice of Holbeck.

Finally, the report identifies other organisations that could help provide other support to the community groups, but these are only suggestions at this stage.

Middleton Park Ward

Middleton

The development work with Middleton Community Group (MCG) has continued to see an increase in people attending meetings and the group running it's own affairs and activities. The PNDW continues to support the minute taking role, but the group set the agenda, publicise meetings/activities. The group have

- an ongoing working relationship with many agencies;
- developed a 2008 calendar for the estate, with support from I Love South Leeds;
- run a Garden Competition as an initial precursor to developing a Middleton In Bloom group.
- become actively involved in the Middleton Regeneration developments and working on mapping of green space.
- developed ideas for several environmental projects around the Middleton Circus.
- been working on a 20mph zone around the Sissons area - presently this is under council internal consultation design process.
- The chair of the group was runner up in the Individual Award at LCC's Community and City Pride Awards.



General Statistics

- The monthly meetings attract on average 20 to 25 residents regularly, with an active (people who express interest in being kept informed, but don't always attend meetings) mailing list of 70 people.
- Gender split is 50:50 male to female
- Age is generally 35 years plus.
- Ethnic origin – 95% white, includes east European; 5% Afro-Caribbean.
- People involved in publicising group/mail outs 6 group members
- People involved in activities – e.g. Calendar 4 group members; bulb planting 4 group members.
- Committee (called Small Group) 7 people

Future developments and role of PNDW

- The PNDW to provide a less active supporting role, with this becoming a more advisory function and attend occasional meetings in this advisory role. This advisory role could also encourage visiting other groups and organisations such as the Hamara Centre to help broaden the groups knowledge of community activity in south Leeds.

- This advisory function to be developed over the coming months and completely in place by the start of the next year for the post i.e. August 2008. Additional support for the group being provided by other organisations the group now has contacts with such as Aire Valley Homes Leeds to support group administration and Groundwork Leeds to support the development of environmental projects.
- Support the development of Middleton in Bloom. This has yet to be established, but recent work by the PNDW has identified a small group of people who may be interested in developing this group separately from Middleton Community Group, although it is envisaged that there will of course be links between the 2 groups and others in Middleton.

Manor Farms

While this has been slow to get off the ground the PNDW has been able to re-establish a Manor Farms Community Group and continues to support the minute taking role and producing publicity for meetings, but the group set the agendas for meetings.

- regular meetings of the group are taking place and a small committee has developed, with an AGM/launch of the group due in April.
- the group have developed close relationships with several agencies, especially Aire Valley Homes Leeds and the Police. This has helped improve the general environment of the estate and tackle anti-social behaviour.
- the development of the group has been instrumental in ensuring that CCTV cameras have been erected by Aire Valley Homes Leeds.
- the group has planted 1,000 bulbs and recently a small orchard.
- the group are developing further small environmental projects such as flower beds and hanging baskets
- the PNDW has produced two newsletters for the estate
- an Intensive Neighbourhood Clean up has taken place that included two 'drop in'/information sessions for residents.



General Statistics

- The meetings attract on average 10 to 12 residents regularly, with an active (people who express interest in being kept informed, but don't always attend meetings) mailing list of 25 people.
- Gender split is 50:50 male to female
- Age is generally 35 years plus.
- Ethnic origin – 98% white; 2% Afro-Caribbean.
- People involved in publicising group/mail outs 2 group members
- People involved in activities – e.g. bulb planting 3 group members.
- Committee 5 people.

Future developments and role of PNDW

The NIP for the Manor Farms began around June 2007 and so it is envisaged that the PNDW will

- Support the development of the committee until August 2008 and then PNDW providing advisory role in line with Middleton Community Group above and/or create direct links between the two groups to provide mutual support. Additional support could be provided by Aire Valley Homes Leeds to help with group administration and Groundwork Leeds to support the development of environmental projects.
- Support the AGM for the group on 3rd April 2008.
- Produce a final newsletter for the Manor Farms NIP.

Beeston and Holbeck Ward

Cottingley

The role of the PNDW, with Cottingley in Bloom, has been minute taker and supporting publicity. The agenda has always been set by the group, which has recently been taking more control of minutes and publicity. The (TRAC) has always undertaken it's own publicity and organising until very recently. The PNDW has provided only limited support to Tenants and Residents Association Cottingley Hall (TRAC) as they have always run their own affairs.

Cottingley in Bloom group, which has resulted in the group developing new actions to lift the estate such as

- installing Welcome Boards
- enhancing flower beds around Cottingley Heights and Towers,
- developing hanging baskets around the flats,
- running a garden competition,
- receiving a commendation award in the Yorkshire in



- Bloom Neighbourhood Awards
- planting over 100 trees and 4,000 bulbs,

Working with **Tenants and Residents Association Cottingley** (TRAC) has seen

- supporting TRAC to produce the two newsletters themselves.
- TRAC is presently undergoing some changes and the PNDW is supporting the group to reactivate local interest. This has included leafleting all properties on the estate, door knocking, talking with parents at Cottingley Primary school about TRAC. A recent meeting saw some 30 people attending and the election of a new secretary for the group and several additional committee members.

Other activities have included supporting various grant applications to re-develop the Community Centre Garden; developing intergenerational work between the school and Dulverton Court. This work has further helped local people and groups to have confidence to once again organise and run the Cottingley Summer Fayre in 2007 and are now preparing for 2008.

General Statistics

Cottingley in Bloom

- The meetings attract on average 6 residents regularly, with an additional 10 people on a mailing list who have expressed an interest in being updated.
- Gender split is 40:60 male to female
- Age is generally 40 years plus.
- Ethnic origin – 100% white;
- People involved in publicising group/mail outs 2 group members
- People involved in activities – e.g. planting/flower bed maintenance 6 group members.
- Committee 6 people.

TRAC – figures from the AGM on 5 March

- Meeting attracted 30 people
- Gender split – 40:60 male to female
- Average age was 30 plus
- Ethnic Origin – 94% white 6% (1 Afro-caribbean, 1 Asian)
- People involved in publicity/newsletter (prior to AGM) 3 group members.

Future developments and role of PNDW

- Reduce the level of involvement in Cottingley in Bloom to an advisory role similar to Middleton Community Group above. Ongoing support can be gained through Parks and Countryside, AVHL and Groundwork Leeds.
- Support this years Summer Fayre.
- TRAC – has recently seen a decline in interest in the group on the estate, with Secretary of the group resigning at their AGM on 5th March 2008. However, recent work by the PNDW has seen an increased interest in TRAC and with some further input (supporting the committee and publicity) up until August 2008 is envisaged to re-establish this group. Thereafter, further support for the group could come through AVHL and/or Leeds VOICE.

Recreations

Up until very recently the PNDW had a full role in organising and developing a group in the Recreations NIP area. However, a new group, The Voice of Holbeck, has been set up and has it's own management committee in place. The group is developing a variety of projects including

- an environment day proposed for August,
- an information panel for Holbeck Youth Centre,
- collating nuisance diaries of various incidents in the area
- working with a range of agencies.
- undertaking regular mailings around the area covering 1200 properties
- PNDW has produced two newsletters for the area.

General Statistics

- The meetings attract on average 20 residents regularly, with an active (people who express interest in being kept informed, but don't always attend meetings) mailing list of 35 people.
- Gender split is 50:50 male to female
- Age is generally 35 years plus.
- Ethnic origin – 90% white; 10% Asian.
- People involved in publicising group/mail outs 6 group members
- Committee 8 people.

Future Actions to Include

- Support the ongoing development of its committee until end August 2008. Thereafter, further support for the group could come through various other agencies such as Leeds VOICE or the new SLHFA Community Health Worker for Holbeck (funded by the PCT, but not in post yet). Also encouraging the group visit other local groups and organisations such as the



- Hamara Centre to develop cross-cultural links.
- Support group with an Environment Day in August.
- Produce a final newsletter for the NIP area.

City and Hunslet

Arthingtons

In support of the NIP in this area, the PNDW has undertaken

- A survey of residents in the Royals to establish issues in the area. This included door knocking and distribution of a questionnaire. A number of those responding were interested in being involved in a group and this has been provided to AVHL's Customer Involvement Officer. (Leeds Federated Housing Association undertaking some work around the Arthingtons)
- A newsletter has been distributed.
- Intensive Clean up has been undertaken
- Supporting the Middleton Railway on managing a small section of line used by the railway.



General Statistics from questionnaire survey around the Royals

- 80 people responded to the questionnaire out of which 20 were interested in hearing about a community group.
- Gender split is 50:50 male to female
- Age was generally 35 years plus.
- Ethnic origin – 100% white.

Future Actions to Include

- Complete work with Leeds Federated Housing Association (LFHA) and Aire Valley Homes to develop community group for the area. This will depend on the support from AVHL in the Royals area and the Arthingtons by LFHA. An initial meeting took place in the Arthingtons, facilitated by LFHA last year, but little progress has been made since then.
- Have at least 1 community/social event in the NIP area in the next 6 months.
- Produce second newsletter for the area.

SUMMARY OF PROPOSED FUTURE ACTIVITY APRIL 08 – AUGUST 09

The proposals cover longer than a year as there is still 5 months of the second year of the project to run.

The work of the PNDW has allowed groups to develop their own identity and projects. With this in mind the PNDW will

- Be less involved with some groups/neighbourhoods allowing for a greater role in other neighbourhoods.
- Be working on other community engagement activity for the Area Committee including two ward based events for each ward each year and thematic events prior to Area Committee meetings.
- Be developing new community engagement work in new NIP areas as they become identified.
- Be supporting the Area Management Team and local ward councillors in developing 'forums' in Belle Isle to support engagement between local councillors and local people and groups.
- Be attending local summer galas
- Be attended appropriate Operation Champion events, with the view to encouraging local community involvement.

FINANCIAL BREAKDOWN FOR PRIORITY NEIGHBOURHOOD DEVELOPMENT WORKER for Years 1 to 3

<u>Cost</u>	Year 1 – Aug 2006 to July 2007	Year 2 – Aug 2007 to July 2008	Year 3 - Aug 2008 to July 2009
	£	£	£
Salary	23,175	23,175	24,600
Management Fee	3,837	3,837	3,837
Salary on costs	2,405	2,405	3,600
Training & development costs	1,933	1,933	(3,000) TO BE FUNDED BY SLHFA
Mobile Phone	300		
PC or Laptop	700		
Printer & Consumables	250		
Internet/software subscription & licences	200		
TOTALS	32,800	31,350	32,037

Explanation of income and expenditure

Years 1 and 2

Funds identified under Training and Development have been used mainly for community group development costs. This has included some printing costs, purchasing plants and other materials to facilitate actions for groups as they develop their own bank accounts and fund raising. These costs were available only in year one and year two.

Mobile phone, PC, Printer consumables, internet/software licences were only claimed in year one as set up costs. Any ongoing costs for these items have been provided for by SLHFA.

Appendix 1 to 3 provide more details of income and expenditure.

Year 3

The costs provide the basic requirements for the PNDW post and any future group development costs will be met by SLHFA through its own resources (other staff and funds) or by applying for other grant support such as Awards for All, or small grants from various sources. There are a couple of options for year 3

Option 1 – Area Committee provides year 3 costs to cover the PNDW post, with SLHFA providing additional funds for group development activities as required.

Option 2 – if only 2 wards decide to support the project then either these 2 wards would have more PNDW time available or they pay for 2/3 of the post and consequently the PNDW would work only in those 2 wards.

While there doesn't seem much change in Area Committee funding in the third year it must be remembered that salary costs have increased and that SLHFA will be drawing in other funds.

Additionally, throughout year 3 SLHFA will be looking at possible grant sources for a fourth year, so that there is less of a burden on Area Committee resources.

CONCLUSION

The Area Committee's development of the PNDW role has, through the NIP programme, provided the direct support required by groups and individuals to sustain their positive involvement in the NIP process and beyond. The post is presently funded until the end of August 2008.

The PNDW has continued to support work in Middleton and Cottingley and has undertaken more intensive work on the Manor Farms and Recreations NIP areas. The work in the Arthingtons is still ongoing.

It should be acknowledged that the development of groups into strong, sustainable entities is long term and takes time to establish, especially in areas

with a mixed history in terms of agency involvement and where some people have become sceptical about changes. Over the last 12 months the main thrust of the PNDW activity has been to concentrate on developing strong groups, which can look forward to sustainability and are ready, with assistance, to organise and run their own events and activities.

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The Youth Bus Progress Report 2007/08

And proposal for extension of contract 2008/09



OVERVIEW

2007-08 so far has been an exciting year packed full of young people, their ideas and an enthusiastic staff team. As you can see from the figures detailed below we have exceeded all our expectations for the amount of young people we have worked with over the last year. New partnerships have been established and as a direct result of this work closer links have been made between the Youth Service and our organisation.

2007-2008 Figures overall

Participation	Summer 2007	Sep 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008
Middleton Park	308	155	159	82	79	121	166
City & Hunslet	355	150	268	180	163	321	175
Beeston & Holbeck	222	99	82	147	92	93	73
TOTAL	885	404	509	409	334	535	414

Ethnicity Breakdown

Participation	Summer 2007		Sep 2007		Oct 2007		Nov 2007		Dec 2007		Jan 2008		Feb 2008	
	WB	NW	WB	NW	WB	NW	WB	NW	WB	NW	WB	NW	WB	NW
Middleton Park	303	5	151	4	157	2	81	1	78	1	117	4	161	5
City & Hunslet	346	9	138	12	254	14	169	11	157	6	318	3	170	5
Beeston & Holbeck	203	19	95	4	75	7	139	8	85	7	91	2	72	1
TOTAL	852	33	384	20	486	23	389	20	320	14	526	9	403	11

NB: WB = White British
NW = Non White

Comparison Figures – 6 months

Participation Overview 2007 for Comparison purposes

Participation	Summer		September		October		November		December	
	N	E	N	E	N	E	N	E	N	E
Middleton Park	78	230	26	129	30	129	62	20	19	60
City & Hunslet	94	261	50	100	49	219	152	28	10	153
Beeston & Holbeck	87	135	26	73	39	43	65	82	22	70
TOTAL	259	626	102	302	118	391	279	130	51	283

Participation Overview 2006 for Comparison purposes

Participation	Summer		September		October		November		December	
	N	E	N	E	N	E	N	E	N	E
Middleton Park	149	0	22	0	33	8	64	27	33	19
City & Hunslet	46	4	42	0	31	30	34	43	13	12
Beeston & Holbeck	99	0	30	0	56	7	32	52	20	3
TOTAL	294	4	94	0	120	45	130	122	67	34

NB. N = 'NEW' applies to any young people accessing The Youth Bus that have NOT previously done so.
E = 'EXISTING' applies to those who have accessed The Youth Bus before.

Summary

Comparison has been made from 2006 against 2007. These figures are based on the same 6 month period and highlight:

- In summer 2006 - 294 new young people accessed the provision – 298 accessed in total
- In summer 2007 – 259 new young people accessed the provision - 885 accessed in total

We are now working regularly with 428 young people monthly compared to 151 the previous year. This represents an increase of 280% over the previous year.

Ward Comparison based on participation figures shown above August to December 06 and 07

Based on total number of people accessing the provision

Participation	2006	2007	% Increase
Middleton Park	355	783	120.56%
City & Hunslet	255	1116	337.65%
Beeston & Holbeck	299	642	114.71%
OVERALL TOTAL	909	2541	179.54%

Highlights

Beeston & Holbeck Ward:

- The consistency of the young people attending the Youth Bus in our Beeston and Holbeck sessions has meant that we can run set sessions, enabling us to take the young people deeper and work more meaningfully with them.
- In Holbeck we have 10 young people working towards their Duke of Edinburgh Award.
- One original volunteer, a single mum from the Normanton's area, has now joined our staff team and will be shortly commencing her Level 1 training in Youth and Community Work.
- We also now have several young leaders from this ward on our youth forum and working in a variety of other locations within the St Luke's Group.
- A group specifically from Cottingley which has been described as an "inspiration" by one of the workers – especially with all the 'bad press' the area has had over the years. The workers now have a relationship with the parents whereby any misbehaviour is reported and parents are enforcing loss of privileges.
- The Cottingley group are very active and sporty – 8 now are accessing sport at Club Level and we are working in Partnership with Leeds United to establish a Girls League Academy Team.
- Cottingley has now accepted a ground rule working agreement as the staff experienced a great deal of bullying and racism in the first instance. We have an Asian Worker and German Worker currently on this session.
- Young People in Parkwood's are consistent – they really appreciate the provision – they look forward to the visit and the staff now have a trust system in place whereby the young people feel free to discuss personal issues. This has led to some intense work around access to the education system.

Residentials - We have had a couple of opportunities over the last little season to take young people that initially engaged though the Youth Bus on residentials – we have done this in partnership with other local organisations such as the 'Church of the Nazarene' and 'Getaway Girls'. These have provided a great foundation upon which to build deeper relationships with the young people whilst providing the young people with opportunities to go caving, gorge walking, climbing etc.

City & Hunslet Ward:

- Our sessions in City and Hunslet are developing well and we are engaging a group of particularly hard to reach young people in the Hunslet Moor area
- In City and Hunslet the staff team have now got enough of a relationship to challenge bad behaviour and have addressed certain issues. This will lead to more structured session in the future.
- We have out grown the bus numerically in Balmorals.
- We are also working in partnership with a couple of other organisations in Balmorals (see partnerships) – with the aim of setting up longer term static provision within the area.
- In Balmorals we now have had opportunities to work on a one to one basis with a particular young person who have been identified by the Police through the tasking group.
- The Arthingtons young people are probably the most motivated people we come across and they love to participate in physical activities – particularly as there is no other youth provision nearby. With regular and consistent work the staff now find that this group are willing to undertake activities that are not necessarily within their comfort zone. For example – Bullying, Self Confidence and Self Esteem sessions.
- Emotional and Behaviour has been challenged in the Arthingtons through sessional work and this has made a great difference to the attitude of the young people to the staff team.

Middleton Park Ward:

- Two young people who live in the Middleton Park Ward are in the process of becoming young leaders – it is great to see them taking the steps to lead in other areas.
- Sissons/Throstles is a good range of both younger and older young people. 8 of the older girls engaged on a residential recently during which they participated in confidence building, team work and outdoor adventure activities.
- Manor Farms has consistent young people attending. The staff teams are beginning to gain respect from the young people which has reduced damage to the vehicle and abuse of the staff.
- As there is not much space for sports in Manor Farms the staff have done some good team work sessions. The staff and young people are now making arrangements to go on external trips – for example a day out bowling during the Easter Holidays and also a foray to find local places to play sport (in this case an area of garages with flat ground)
- The staff teams have just started linking with Belle Isle Family Centre to promote local activities for young people.
- Young people from Belle Isle are engaging well in physical activities in particular sport and also the creative activities such as cake decorating.

Sierra Leone - In May 2007 a group of young people that were originally engaged though the Youth Bus were asked: 'if you were given the opportunity to spend this Christmas in the poorest country in the world, building a home for street kids and kids trapped in prostitution, would you take it?' Ten young people between the ages of 14 and 20 took up the challenge and spent the next 7 months fund raising – doing everything from bag packing in supermarkets to sponsored events to make this opportunity a reality. The aim of the trip was to make the 'impossible, possible' - encouraging local young people, from differing 'wards', to dream bigger dreams for their lives whilst providing practical help for those in desperate circumstances. It was a fantastic trip. Upon return one of the young people wrote:

"Sierra Leone most definitely has to be the most beneficial experience of my life so far. It seems surreal to think that just two weeks could be so life changing, influential and powerful. It is hard to describe how much it has impacted me, my future, my opinions and my general ideas about life!"

Partnerships

Youth Service – we have worked with the Youth Service in a number of different areas for varying periods of time – in Holbeck we have had one worker on a fortnightly basis since November 07 however this ceased as of February 2008 due to a restructure, originally Westwood's where we had 2 Youth Service staff attending on a weekly basis and now Sissons/Throstles where a Youth Service staff member will appear sporadically.

Church of the Nazarene – we work with the Church of the Nazarene in Balmorals. Over the last few months we have been looking into longer term provision within this area. As a direct result of this a fortnightly club is currently being piloted – the Church of the Nazarene and the Salvation Army working together to staff this.

Cupboard Project – we have worked with the Cupboard Project a little in Manor Farms, and were also due to support them at their 'Miggy Fun Day' (unfortunately this event got rained off, soon after we arrived).

Getaway Girls – in partnership with Getaway Girls a number of young people from the Cottingley area have had the opportunity to go to local games – Leeds United and Rhino matches. A number of girls have also had the opportunity to develop their own sporting ability by joining local sports teams.

Leeds Fed – We worked in partnership with Leeds Federal Housing Association and the Youth Service in Middleton Park on Mischief Night – playing a part in providing an evening of fun and safe activities for local young people on an evening that is renowned for 'mischief'.

Leeds United and Thomas Danby College – Additional sessions on Saturdays for 13 weeks in order to get young people to excel at football and to move onto Leeds United Academy Level.

Leeds United – are putting 30 young people from all areas of the Youth Bus sessions through the Coaching Award to put towards their Duke of Edinburgh award scheme.

Proposed Future Partnerships

We are working closely with O2 based at the Arlington Business Park on a programme of fundraising and volunteer action. We aim to link up volunteers from O2 into the Inner South Mobile Youth Provision – this will bring a new diverse range of skills to the teams.

As more and more funding streams are now being pooled within Children Leeds ISCB (Integrated Strategic Commissioning Board) should the Area Committee be interested, we could pursue this possibility for future mainstreaming of the Youth Bus. The consistently increasing participant numbers have established a need for this service and it has highlighted many gaps in static provision which are currently being filled by local voluntary sector organisations. This commissioning stream will be coming on line as from September 2008.

West Yorkshire Youth Association have now brought the Connexions Mobile Youth Provision from regional to Leeds through the IYSS [Integrated Youth Support Services], however, they currently only have 4 vehicles to cover 5 wedges. This is a possible route to sustaining provision long term and St Luke's are currently in discussions with WYYA [West Yorkshire Youth Association] to look at several models of operation. Should the Area Committee be interested, we could pursue this possibility for future sustainability of the Youth Bus.

GENERAL INFORMATION

Signposting

Signposting has worked reasonably well in areas where we have provision to signpost to. We have identified several areas where lack of provision is an issue. Through Children Leeds South and the South Area Plan we aim to highlight these gaps in order to attract future funding into the areas to support new static provision.

There is a general lack of provision for the 8 – 12 year olds across the board, as Youth Service primarily work with 13 + same as the Cupboard Project in Manor Farms.

Additional Provision

Still a thorny issue for all concerned – the vehicle has been used on a regular basis by the Police for Operation Champion and also for research purposes. There has also been a fair amount of interest in the vehicle, however, a definite reluctance from other agencies to pay for hire of the unit.

Financially the cost of repairing damage caused to the vehicle by other users who are not used to driving the vehicle has been very high.

Parking and Security

Current parking is satisfactory and secure at Two Willows.

TIMETABLING

The Youth Bus Current Weekly Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SUNDAY
12 noon						
1pm	Shopping fortnightly					
	Team Meeting fortnightly					
2.30	BP and Travel	BP and Travel	BP and Travel	BP and Travel	BP and Travel	BP and Travel
3.30 to 5.30	Session Team 1 Arthingtons	Session Team 1 Hunslet Moor	Session Team 2 Manor Farms	Session Team 1 Belle Isle	Session Team 2 Cottingley	Monthly Session Team 2 Floating Sessions Or Ward Rotation
6pm to 8pm	Session Team 2 Holbeck	Session Team 1 Balmorals		Session Team 1 Sissons/ Throstles	Session Team 2 Parkwoods	
8.30	Bus Return					

BP= Bus Preparation

The current timetable has worked well – through consultation with young people we have adapted times slightly over the period of the 2 years and have finally settled with the above model which suits all age groups the best.

The young people enjoy consistency – we have had regular, and often very vocal, feedback from them about this matter. The text system to advise if we are running late, have staff issues etc works incredibly well.

Throughout holiday periods – both the young people and the staff enjoy the provision through the day. It enables us to run more productive sessions as we have daylight and on average a slightly higher turnout of young people.

With regard to weekends - Sunday afternoons seem to go down really well – we have not necessarily attracted high numbers in some of our larger areas but this however has meant more better quality one on one sessions. This work has gone particularly well in Hunslet Moor, Belle Isle, and Sissons/Throstles areas. Beeston and Holbeck numbers were generally lower however this has been a trend throughout the year and the staff team feel that this has been of great benefit to the young people as they have been able to access more external opportunities that other wards.

Through regular communication we have always been open to altering the service from the Area Committee Members and have regularly reminded Members to inform us of any alterations they'd like to locations.

Costing 2008-2009

Over the last year St Luke's CARES has supplemented the provision through other funding streams, in particular BBC Children in Need and our Young Leader Support Work which provided 0.33FTE worker. This funding stream finishes at the end of July 2008 and therefore cannot be recounted into this year's costing.

Proposal 1

To reduce sessions to 6 per week ie term time and school holidays, x 50 weeks = as per original tender.

£27,650	Staffing
£ 1,404	Resources
£ 1,404	Training and backfill for sessional cover
£ 1,872	Management Fee
£ 468	Damage Waiver
£ 2,500	Fixed Costs Insurance and fuel
£35,298	Total

Per Ward = £10,933+ proportionate amount of Fixed costs based on number of wards participating

Proposal 2

Term time only provision 9 sessions per week and 1 weekend per month 39 weeks per year

£32,169	Staffing
£ 1,634	Resources
£ 1,634	Training and backfill for sessional cover
£ 2,178	Management Fee
£ 545	Damage Waiver
£ 2,500	Fixed Costs Insurance and fuel
£40,660	Total

Per Ward = £12,720+ proportionate amount of Fixed costs based on number of wards participating

Other sources may be able to pay for the school holiday provision (e.g PAYP/Youth Services) however this has not been discussed as yet and as such there is no guarantee.

Proposal 3

As current provision (ie term time and school holidays) = 9 sessions per week and 1 weekend per month for x 50 weeks

£42,538	Staffing
£ 2,160	Resources
£ 2,160	Training and backfill for sessional cover
£ 2,880	Management Fee
£ 720	Damage Waiver
£ 2,500	Fixed Costs Insurance and fuel
£52,958	Total

Per Ward = £16,819 + proportionate amount of Fixed costs based on number of wards participating

General notes on costings for 08/09

The Youth Bus costs just over £35 per hour to run which equates to £105 per current session plus fixed costs for Insurance and Fuel

Breakdown per hour

£29.54 per hour Salaries (based on 1 Team Leader, 1 Youth Worker and 1 Driver)

Due to the nature of the young people we work with and in some areas the high numbers we need 3 staff members at all times – this is often supplemented by volunteers and partnerships – however we cannot rely on outside agencies as the provision cannot operate for Health and Safety reasons without the minimum number of staff.

£ 1.50 per hour resources (for example – pens, paper, plastic cups for water, staff clothing)

£ 2.00 per hour Management Fee

£ 1.50 per hour Training and Development (equates to £0.50 per worker)

£ 0.50 per hour Damage waiver

£2,500.00 Fixed annual costs for Insurance and Fuel

There are many variances on the above options – reducing session times etc however, basically the costs remain much the same.

We currently have a good quality team employed on this provision – this could be compromised in the event of a reduction in number of wards or if we did not run the provision during holiday periods and were only able to offer short term contracts with reduced hours.

What our young people say!

CURRENTLY BEING UNDERTAKEN BY WARD!

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Originator: Steve Ross
Tel: 224 3040

Report of the Director of Environments and Neighbourhoods Directorate

To the Inner South Area Committee

Date: Tuesday 8th April 2008

Subject: Gardening service

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report provides options for the Area Committee to determine the development of gardening services for elderly people and people with disabilities.

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of this report is to assist the Area Committee in determining the way forward for supporting existing gardening services and for developing a new service where needed.

2.0 BACKGROUND

At the February Area Committee there was a discussion on a preliminary report on a gardening service for Inner South Leeds and Ward Members agreed in principle to support a new gardening service. That report raised various matters for consideration and since then further work has been carried out to overcome/tackle such matters.

3.0 MODELS FOR GARDENING SERVICE

3.1 Following the last Area Committee meeting, three schemes have been visited (those run by Belle Isle Elderly Winter Aid, Middleton Elderly Aid and the Outer East Area Committee) and this has led to three distinct models being identified for providing a gardening service. All the models involve subsidy because the charges made to residents do not cover the total costs of providing the service. In outline:

- Model A** - A voluntary organization or other agency employs a gardener directly. Charges are made to residents. Subsidy needed to meet gap between costs and income.
- Model B** - The voluntary organization manages the garden service and engages freelance gardeners to do the work. Subsidy needed to meet gap between costs and income.
- Model C** - A voluntary environmental organization is paid by the relevant Area Committee to provide the garden service to residents. Service is free to residents; the service is totally subsidised

The gardening services are predominantly for elderly people, with some of them also providing services for people with disabilities. Residents' benefit from the security of having a service organized for them at rates that have been negotiated by the organization and some degree of quality control; in some cases the service is subsidized or free or at the bottom end of the commercial rate. The three models are compared in more detail at Appendix 1

4.0 Current position in Inner South

- 4.1 The current position in the Inner South is that the whole of Middleton Park Ward is covered by two voluntary organizations providing gardening services – Middleton Elderly Aid and Belle Isle Elderly Winter Aid. They each have their own particular neighbourhoods they cover within the ward. They are examples of Model B as outlined above and set out in more detail in Appendix 1 (although there are some differences in approach between the two organizations.)
- 4.2 Aire Valley Homes Leeds does offer its tenants who are elderly people and people with disabilities who have no family to help them a minimal service which is a free annual cut back of shrubs, hedge trimming and strimming to bring the garden up to maintenance standard; residents are then expected to maintain their gardens themselves. There can be a wait of some months from the time residents have asked for the gardening visit until the visit is carried out. In addition Aire Valley Homes Leeds is providing subsidy for a service to be delivered by Care and Repair which will provide a basic gardening service e.g. cutting back shrubs, trimming hedges etc; the service can either be a one-off or continuing maintenance service. The service will be for elderly people and for those with disabilities who are Aire Valley Homes Leeds' tenants. The cost of the service is £10 per hour for each gardener.

5.0 OPTIONS

- 5.1 Given these three models for providing a gardening service, and their funding requirements and the current services in Inner South, there are at least two main

options for funding a gardening service. The Area Committee is asked to determine in relation to funding which of the two Options below it wishes to pursue:

Option A – provide a free service to part of the Inner South area: this would provide the most benefit to the greatest number of residents. However, it is the most costly option for the Area Committee. If the service was provided for the whole of the Inner South it would potentially mean the end of the two existing voluntary sector schemes (i.e. Middleton Elderly Aid and Belle Isle Elderly Winter Aid) and may lead to problems with some existing gardeners who could not compete with a free service.

Option B – support the existing services in Middleton Park Ward and seek to develop a service covering Beeston & Holbeck and City & Hunslet. This option would be less costly for the Area Committee than Option A, would maintain existing strengths and avoid any problems/complaints about the provision of a free service. The two existing services cannot expand their area of operations to include the other two wards because the areas they operate in are tightly defined in their constitutional documents.

- 5.2 **Recommendation:** Should Option B be approved as the way forward for providing a gardening service in Inner South Leeds, then the following actions would be undertaken (subject to further approval by the Area Committee of specific schemes and costs):
- 5.2.1 The Area Committee is **recommended** to approve the Area Management Team inviting Belle Isle Elderly Winter Aid and Middleton Elderly Aid to submit project proposals to the Area Committee for some well-being funding to help meet their central management and administrative costs which would help support their current levels of service and/or expand the service they currently provide. Project proposals would be subject to Committee approval but an indicative amount of a total of up to £12,000 in revenue funding could be the level of funding that would support the two organizations for a year (one of the organizations has applied to another source for grant funding which would cover a substantial part of their central costs but would still leave a shortfall.)
- 5.2.2 The Area Committee is **recommended** to approve the Area Management Team developing a separate service to cover Beeston & Holbeck and City Hunslet for owner-occupiers and private rented sector tenants (as AVHL is to subsidize a service for its elderly and disabled tenants as noted in paragraph 4.2 above). It is suggested that this initially would be for one year to begin with would allow practical/funding issues to be sorted out and would also allow for other approaches to be developed. There are two options for doing this by tendering the service or by inviting an organization to submit a project proposal; we are likely to need to tender the service. A project proposal would be subject to Committee approval but an indicative amount of up to £15,000 in revenue funding might be needed to meet the central management and administration overheads of running a service in Beeston & Holbeck and City & Hunslet. Alternatively it might be possible to develop a link for these two wards with the service being provided by AVHL for its tenants.
- 5.2.3 The tendering process to establish a new service to cover Beeston & Holbeck and City & Hunslet Wards would need to cover a number of operational matters which are set out in outline in Appendix 2.
- 5.3 **Risks:** It is proposed that any contracted organization would take into account some of the risks of providing a garden service in the way proposed, in particular if the target number of paying customers (50 is suggested in the first year) is not reached.

Obviously if the assumption about numbers were to prove optimistic and not realized in practice, there would be an adverse impact on viability of the service. The Area Committee would need to be mindful that this might result in the need for additional funding from the Area Committee.

6.0 RECOMMENDATIONS

- 6.1 The Area Committee is asked to note the contents of this report and to decide in principle on the options outlined in section 5 above.
- 6.2 The Area Committee is asked to request Officers to establish the new scheme on the basis of Member recommendations on options at this meeting.
- 6.3 The Area Committee is asked to receive a further report on progress.

	Model A	Model B	Model C
Management of scheme	A voluntary organization or other agency manages scheme.	A voluntary organization manages scheme.	Area Committee pays a voluntary environmental organization to provide the garden service (including management of the scheme)
Who scheme for	For elderly people	Over 60s/over 65s (particularly those without family able to do the gardening) and in one case also for people with disabilities	Pensioners and disabled people without support of family or friends that can maintain the garden.
What service is provided	Basic maintenance e.g. cutting back, hedge trimming, grass cutting, strimming general tidying, garden rubbish taken away	Basic maintenance e.g. cutting back, hedge trimming, grass cutting, strimming general tidying, garden rubbish taken away	Basic maintenance e.g. cutting back, hedge trimming, grass cutting, strimming general tidying, garden rubbish taken away
Who employs gardeners	The voluntary sector organization employs the gardener directly just for this scheme.	The voluntary organization engages freelance gardeners to do the work.	The voluntary sector organization employs the gardener(s) directly as part of a range of other environmental work/projects.
What risks?	There are significant risks if e.g. the gardener becomes ill for a long time, has accident etc; prolonged periods of bad weather. These risks will adversely affect provision of gardening service. There may be little work to do at various times e.g. November to February.	Ensuring that there are freelance gardeners willing to do the work at the agreed rates. This could adversely affect the provision of the gardening service.	Similar to Model A but normally risks are spread among a number of gardeners/variety of projects so total impact of risk is reduced.
Who shoulders risks	Initially the organization (but may come to Area Committee for additional funding)	Risks borne by the freelance gardeners	The organization providing the service
Funding/subsidy	Grant received from	Grant received in	Fully subsidized by

	Greenfingers and from Area Committee	past from Greenfingers and 'subsidises' from own general resources	Area Committee
Charges	Variable charges to resident depending on size of job	Two approaches: (a) Each element in a menu of services has a set price or (b) work based on hourly charge. The voluntary organization agrees rates for jobs/hourly rates for the gardeners	No charge – free to residents
Examples of Model	This is the model used in part of the Outer South Area	This is the approach used by Belle Isle Elderly Winter Aid and Middleton Elderly Aid.	This is the model used in the Outer East Area

Operational matters to be considered as part of any tender	
Type of service	As noted in the report to the February Area Committee, the proposed service would be a basic maintenance/keeping tidy service e.g. hedge trimming, cutting back of shrubs, grass cutting, tidying up and taking away of garden rubbish. There may be a need for one-off initial major cutting/clearing of overgrown vegetation and hedges before a garden could be brought into regular maintenance.
Number of people who the service would be for	The initial target is to provide the gardening service to 50 people in the first year
Number of visits	The number of visits to be carried out and the part of the year during which the service would be provided would need to be determined. (Likely to be 2/3 visits). The timetable for the first visit would need to be determined.
Who the service would be for	The proposed service would be for elderly people and people with disabilities (particularly those who do not have any relatives or other people who could help them) should be the main groups of people who would be eligible for the service.
Financial eligibility	There would need to be a way of distinguishing those who could pay for a gardener direct and those who could not: for example, elderly and disabled people on housing benefit would be eligible for the service.
Referrals	The proposed service would need to develop its customers by publicity and ensuring referrals from not only Elected Members but also other organizations e.g. Social Services, Neighbourhood Wardens, Voluntary and Community Organisations, Aire Valley Homes, Leeds Federated Housing Association etc. A suggested target for the first year would be to have 50 regular customers.
Funding	Providing a gardening service of the type envisaged by the Area Committee involves subsidy because of the difference between what residents are charged and the true costs of running/providing the service. Subsidy for a gardening service is therefore needed and is likely to be needed for the long term.
Charges	The charges made to residents would need to be determined but it is hoped that they would be roughly similar to those charged by Belle Isle Elderly Winter Aid and Middleton Elderly Aid.
Customer service	The successful tenderer would need to provide assurances about customer service; consideration needed about carrying out CRB checks.
Health and Safety	The successful tenderer would need to follow all health and safety requirements including training for staff and protective clothing and equipment.
Risks of e.g. poor weather, sickness/accident of gardeners.	Risks to be borne by the tenderer

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Originator: Keith Lander/
Steve Ross
Tel: 224 3040

Report of the Director of Environments and Neighbourhoods Directorate

To the Inner South Area Committee

Date: Tuesday 8th April 2008

Subject: Area Committee Well Being Budget

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

This report provides an update on the Area Committee's Well-Being expenditure. The available balance is stated and the balance if proposals made are approved. A forecast for 2008/09 is provided for the Area Committee based on potential spending the Area Committee may make (pending Area Committee determination) and allows the Area Committee to plan their future expenditure.

1.0 PURPOSE OF THIS REPORT

The report summarises:

- Small Grant applications which have been approved and any that require determination at this committee meeting.
- An update on both the revenue and capital elements of the Area Committee's budget
- Proposals for the Area Committee to determine

REVENUE WELL BEING BUDGET POSITION FOR 2007/08

2.1 *The remaining balance*

The current outstanding balance yet to be committed from 2007/08 revenue funding is **£90,776.20** (this includes £50K for conservation/car parking). The position of the revenue Well being revenue as at March for 2007/08 is detailed in appendix 1 which includes updates made since the February Area Committee meeting.

2.3 *Ringfenced well-being budget amounts for 2007/08*

The position of the ringfenced amounts from the revenue Well being budget as at March for 2007/08 is detailed at appendix 1. Members are asked to note the following balances remaining on each of the Area Committee's ringfenced budgets for 2007/08 as follows:

- Area Committee small grants (£27,000 ringfenced). Balance remaining: £5,951
Area Committee Community Skips (£13,500 ringfenced). Balance remaining: £4,792
- Area Committee Communication and Consultation (£7,500 ringfenced). Balance remaining: £1,398.

Further details of expenditure on the ring-fenced budgets are available on request.

2.4 **Well-being forecast for 2008/09**

The impact of actual and assumed commitments for the revenue budget for 2008/09 is shown at appendix 2. The assumptions are indicative assumptions only and do not pre-empt Area Committee decisions but are used to assist the Area Committee in its planning for the coming years. The assumptions include that the revenue budget for 2008/09 will be the same as for 2007/08 and that any underspend in 2007/08 will be carried forward to 2008/09. This is subject of course to final confirmation of allocations from full Council. The £50,000 for conservation/car parking projects has been carried forward.

Some of the assumptions for 2008/09 include having ring-fenced budgets which the Area Committee has traditionally agreed on i.e. for small grants, community skips, communications and community engagement. The ring fence for communications and community engagement will need to allow for the two community events per ward per year as agreed at the last Area Committee meeting as well as newsletters and consultations for the Area Committee and NIPs. **Members are requested to determine these ringfenced amounts subject to confirmed allocations in the new municipal 08/09 year.**

The assumptions also include that the Youth Bus, the Priority Neighbourhood Development Worker will be approved for a third year. These are indicative assumptions only and do not pre-empt Area Committee decisions. **Using the above indicative assumptions there is a projected balanced of £90,776 for 2007/08 and a projected balance of £135,292 for 2008/09.** The indicative assumptions do not include other proposals brought to this meeting of the Area Committee.

In line with a previous Committee decision, the revenue budget available for projects and the ring-fenced amounts have been split equally between the three Wards. This split is shown in the attached table (appendix 2).

3.0 CAPITAL WELL BEING BUDGET POSITION FOR 2007/08

3.1 The remaining balance from the 2007/08 capital budget is £57,875. Of this approximately £30.3K remains for Beeston and Holbeck Ward; £27K remains for City and Hunslet Ward; and £0.5K remains for Middleton Park Ward. The position of the capital Wellbeing budget as at March for 2007/08 is detailed in appendix 3.

4.0 SMALL GRANTS UPDATE

4.1 Members are asked to note the position of the following applications made to the Area Committee for a small grant. The applications were submitted to the Area Management office in between Area Committee meetings. The applications were processed in the usual way by seeking approval or not from all Elected Members of the Area Committee.

The position below is correct at the time of writing and excludes any applications which had been received after this report had been written or were received prior to the report being written but which had not been assessed by officers as yet before being circulated to Elected Members.

Small Grants: position since last area committee				
Project title	Organisation	Ward(s) affected	Amount	Approved or awaiting to be determined
Beeston Broncos- Junior Rugby League	Beeston Broncos	All Inner	£1000	Approved
Cottingley In Bloom	Cottingley In Bloom	B&H	£500	Approved
CATs Children Active Together Safely	Happy Tuesdays	Middleton Park	£500	Approved
* Building Bridges (Community Cohesion)	Mariners resource Centre Involvement Group	All Inner	£1,000	To be Determined

4.2 ***Mariners Involvement Group.** A small grant application from this group has been brought to the full Area Committee meeting for determination outside the usual approval process, owing to differing recommendations from Area Committee Members.

The Mariners Involvement group is the official voice of the service users at Mariners Resource Centre. The grant if approved will be used towards bringing together various groups, agencies, cultures and people with disabilities to share identities and customs to encourage understanding and tolerance and to promote participation, inclusion and integration for people who can be excluded. They aim to do this by providing stalls, displays, entertainment and food at a public event. (See appendix 4). The event will attract residents from across the two wards of Beeston & Holbeck and City & Hunslet.

4.3 3 Councillors have approved application:

- 2 of the 3 Councillors approved the application except for funding for food, refreshments & cutlery and therefore approved other items up to a total of

£930.(i.e. entertainment, balloons, henna painting, gazebos and publicity - see breakdown of costs below)

- The third Councillor approved a grant of up to £750 and raised issues about carrying out post event work to further promote inclusion. Subsequent to the application being received and circulated to Members, we have received confirmation that there is on-going promotion of social inclusion for disadvantaged and disabled people.

4.4 They are seeking funding of £1,000.00 towards the costs below:

(a) Cultural dishes	£400
(b) Refreshments & cutlery	£150
(c) Entertainment – dancers, musicians	£400
(d) Balloons – helium	£150
(e) Henna painting	£80
(f) Loan of Gazebos	£200
(g) Publicity	£100
Total costs	£1,480

4.5 **The Area Committee are requested to determine the amount of small grant funding to allocate to this project.**

5.0 LIST OF WELL BEING PROPOSALS FOR AREA COMMITTEE DETERMINATION

Below is a list of the proposals to this meeting for the 2007/08 revenue and capital budget (a summary of each proposal is in the main body of this report with appendices 5 onwards providing more detail). There is a separate report considered elsewhere on the agenda covering the Youth Bus and the Priority Neighbourhood Development Worker:

Project Title	Organisation (proposed to be commissioned)	Ward(s) affected	Total proposal from Revenue £	Total proposed revenue spend in 2008/09 £	Proposal from Capital £
Youth bus	St. Lukes Cares	B&H/C&H/MP	Up to 60,758	Up to 40,505	
Priority Neighbourhood Development Worker	South Leeds Health for All	B&H/C&H/MP	32,037	21,378	
Community skips**	Area Management Team	B&H/C&H/MP	13,500	13,500	
Small grants**	Area Management Team	B&H/C&H/MP	27,000	27,000	
Communications and community engagement**	Area Management Team	B&H/C&H/MP	6,000	6,000	
Photocopier upgrade**	Area Management	B&H/C&H/MP	2,500	2,500	

	Team				
Cardinal Community Enterprise Project	Cardinal Community Enterprise Project	B&H	30,000	30,000	
Friday Night Project	PAYP (Positive Activities for Young People)	B&H/ C&H/	4,000	4,000	
Gardening service		B&H/C& H/MP	Approx. £25K to be confirmed at the meeting	Approx. £25K to be confirmed at the meeting	
Totals			£200,795	£169,883	
Current remaining balance***				£329,016*	
Potential balance if all above projects approved				£159,133*	

*Includes £50K from conservation/car parking allocation.

** Proposed ring-fenced amounts subject to determination by Members (as detailed at paragraph 2.4 above).

***Opening balance based on assumptions set out at paragraph 2.4 above.

6.0 WELL BEING BUDGET REVENUE PROPOSALS FOR AREA COMMITTEE DETERMINATION

6.1 Name of Project: Cardinal Community Enterprise Project (Project Development Manager)

Name of group or organisation: Cardinal Community Enterprise Project

Total Project Cost: £30,000

Amount proposed from well-being: £30,000

Amount proposed to be spent in 2008/09: £30,000

Ward(s) covered: Beeston & Holbeck

Summary of project: This project aims to promote community cohesion and provide more facilities for young people by developing a community café, training resource and continuing to run evening sessions at the youth club on the Cardinals. The areas to benefit from this project include the Cardinal Estate, Parkwood Estate, Millshaws, Redhalls and other local areas in Beeston. The application is to provide funding for one year for a Project Development Manager to support the above and to raise necessary capital funding and long term revenue funding for these projects.

The Project Development Manager will spend 37 hours a week carrying out this project. The time split of the 37 hours weekly between the main projects is:

- Youth Club: 17 hours a week.
- Fundraising applications, and planning and developing the community café: 20 hours a week.

Effort has already gone into fundraising applications and already over £1million has been applied for (applications to Reaching Communities (Big Lottery), Connecting Communities (Home Office) and charitable trusts) to cover revenue costs for 5 years for the Project Development Manager, Admin Officer, 2 Youth Workers, Cook and Cleaner and for the capital costs of the café etc. The Youth Club has already received sponsorship from a few finance company in the area which has paid for new equipment, the Company is interested in seconding a member of staff to help the project.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This project will meet the Area Committee theme for More for Young People, including the objective for providing ‘guidance and support to the voluntary sector to deliver appropriate programmes of work with young people’.

Comment: When considering this proposal, Members may wish to consider that this should be on the basis that the funding is for one year only with the aim that by the end of the year long-term capital and revenue funding is secured for building and running the café and youth club. Members will be aware that the youth club provides a vital role in the area. The Cardinal Community Enterprise Project is a constituted organisation.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2008/09.

More detail: Appendix 5

6.2 Name of Project: Friday Night Project

Name of group or organisation: Positive Activities for Young People

Total Project Cost: £16,000

Amount proposed from well-being: £4,000

Amount proposed to be spent in 2008/09: £4,000

Ward(s) covered: Beeston and Holbeck, City and Hunslet

Summary of project: This project started in February 2008 and aims to provide a diverse range of sports and creative activities for young people on Friday evenings from 4 p.m. to 7 p.m. The project is based at the South Leeds Sports Centre. The weekly programme includes a range of sports activities, and creative activities. The aim is to increase youth provision and also reduce anti social behaviour in a target neighbourhood. Future plans include the development of a young person committee and to provide accredited courses in life saving and sports coaching. The delivery of the project at the South Leeds Sports Centre also enables the project to promote the use of the centre at other times. The project currently provides activities for 50 young people per week and they have the capacity to increase this to 85 young people a week.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This project will meet the Area Committee theme for More for Young People, including the objective to ‘develop and improve a range of programmes to meet young people’s needs.....’

Comment: The direct costs of delivering the programme for one year is £16,000 – this includes the costs of employing the co-ordinator on a part time basis, sessional staff to deliver sports, music and arts sessions, room hire and equipment. PAYP, DAZL, Extended Services and Neighbourhood Safety are providing funding to meet these direct

costs. In addition there is collective working of voluntary sector agencies and Council services ie Youth Service, Groundwork Leeds and St. Lukes are providing staff as in kind contributions.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2008/09.

More detail: Appendix 6

7.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

There are no direct implications for the above as a result of this report.

8.0 LEGAL AND RESOURCE IMPLICATIONS

8.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded by the Wellbeing Budget.

8.2 Resource implications will be that the remaining balance of the Wellbeing Budget for Revenue will be reduced and remaining balance of the Wellbeing Budget for Capital will be reduced as a result of projects funded.

9.0 CONCLUSIONS

The report provides up to date information on the Area Committee's Well Being Budget.

10.0 RECOMMENDATIONS

10.1 Regarding the Area Committee's wellbeing revenue budget:

(a) To note that the current outstanding balance yet to be committed from 2007/08 is **£90,776.20** (includes £50K for conservation/car parking) as outlined in Section 2.1

(b) To note the projected balance of **£136,439** for 2008/09. This is on the basis of assumptions about those projects the Area Committee may consider continuing (some of these projects have been brought to this Area Committee for determination other pending proposals will be brought to the Area Committee for determination once the Well being allocation for 2008/09 has been approved).

(c) Subject to confirmed allocations in the new municipal 2008/09 year, Area Committee to approve ringfenced amounts of:

- £27,000 for Area Committee small grants (£9,000 per Ward)
- £13,500 for Area Committee community skips (£4,500 per ward)
- £6,000 for Area Committee communications and community engagement (£2,000 per Ward).
- £2,500 for the photocopier (£833 per Ward)

9.2 Regarding the Area Committee's capital wellbeing budget, to note the position outlined in Section 3 i.e. that the outstanding balance is **£57,875.45**.

9.3 Regarding the Area Committee's small grants revenue budget:

(a) To note the small grants approved/not approved since the last Area Committee meeting (see Section 4).

(b) To **determine** the small grant summarised in section 4.2.

9.4 To **determine** the Well-being budget revenue proposals as listed in Section 5 and summarised in Section 6.

Appendix 1

**Inner South Area Committee Well being budget
Revenue 2007/08 to 2008/09 - position at March 2008**

	Revenue commitment 2007/08 £	Revenue commitment 2008/09 £
Allocation	238,240.00	
Bring forward from previous year	32,887.00	
Conservation/car parking - allocation	50,000.00	
Total monies available for allocation	<u>321,127.00</u>	
 Ringfenced amounts - committed		
Small grants	27,000.00	
Skips	13,500.00	
Communications/community engagement	7,500.00	
Sub total	<u>48,000.00</u>	
 Actual commitments for schemes in two or more wards		
South and West Leeds community capacity building	5,000.00	
Photocopier upgrade	2,482.97	
Youth Dance - DAZL	10,548.00	
I love South Leeds 2007	40,370.83	
I Love South Leeds 2008	2,000.00	32,000.00
Priority Neighbourhood Development Worker year 1	13,062.50	
Priority Neighbourhood Development Worker year 2	21,866.00	10,934.00
Mobile Youth Provision Year 1	12,262.50	
Mobile Youth Provision Year 2	37,500.00	12,500.00
Senior Neighbourhood Warden (20.8.07 start)	3,756.00	5,200.00
Urban Bar	9,181.00	
Test purchasing	2,200.00	
Off-road motorcycle project	13,121.00	
Family Learning Workers		20,000.00
Sub total	<u>173,350.80</u>	<u>80,634.00</u>
 Actual commitments for schemes in Beeston and Holbeck Ward only		
	0.00	0.00
Sub total	<u>0.00</u>	<u>0.00</u>
 Actual commitments for schemes City and Hunslet Ward only		
	0.00	0.00
	<u>0.00</u>	<u>0.00</u>

Sub total	0.00	0.00
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Actual commitments for schemes in Middleton Park Ward only

Belle Isle Family Centre Creche	3,500.00	0.00
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Middleton Regeneration - publicity marketing and community engagement	5,500.00	0.00
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Sub total	<u>9,000.00</u>	<u>0.00</u>
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Total commitments agreed	<u>230,350.80</u>	<u>80,634.00</u>
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Balance	<u>90,776.20</u>	*
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*Note: includes 50k from conservation/car parking allocation

Well being revenue - actual and forecast commitments 2008/09 (position at March 2008)

	2008/09
	£
Estimated allocation (note 1)	238,240
Estimated bring forward from 2007/08 (note 1)	90,776
Total	329,016
Provisional allocation for each Ward	109,672

**Commitments
- actual and
assumed***

Total Project costs	2008/09	Beeston and Holbeck Ward	2008/09	City and Hunslet Ward	2008/09	Middleton Park Ward	2008/09	Balance of project costs	2009/10
	£		£		£		£		£
	2008/09		2008/09		2008/09		2008/09		(See Note 5)
			109,672		109,672		109,672		

Provisional Ward allocations
Ward commitments/provisional commitments (Note 2)

Ring fenced amounts (Note 6)	13,500	4,500	4,500	4,500
Community skips				4,500

Small grants	27,000	9,000	9,000	9,000	9,000
Communications and community engagement	6,000	2,000	2,000	2,000	2,000
Environmental Pride (Note 5)	2,700	900	900	900	900
Upgraded photocopier upgrade (estimated costs)	2,500	833	833	833	833
Projects					
Priority neighbourhood worker year 2: August 2007 - July 2008	13,061	4,354	4,354	4,354	4,354
<i>Priority neighbourhood worker year 3: August 2008 - August 2009 (Total amount: £32,067)</i>	21,378	7,126	7,126	7,126	10,689
I Love South Leeds 2008 (Note 4)	32,000	10,667	10,667	10,667	10,667
Mobile Youth Provision year 2: staffing/overheads/vehicle hire August 2007 - July 2008	12,580	4,193	4,193	4,193	4,193
<i>Mobile Youth Provision year 3: staffing/overheads/vehicle hire July 2008 - July 2009 (Total maximum amount: £60,758)</i>	40,505	13,502	13,502	13,502	20,253
Acting Senior Neighbourhood Warden (projected additional costs)	5,200	1,733	1,733	1,733	1,733
Family Learning Workers (Note 3)	20,000	5,714	14,286		
Total projects - commitments/provisional commitments	196,424				
Balance	135,292				
Ward commitments		63,622	72,194	57,908	
Ward balance		46,050	37,478	51,764	

Notes

1. We have assumed that the revenue budget for 2008/09 will be the same as for 2007/08 and that any underspend in 2007/08 will be carried forward to 2008/09. This is subject of course to final confirmation of allocations from full Council.
2. Assumed commitments - not yet approved by the Area Committee - shown in red italics.
3. Family Learning Workers total cost of project is £20K. The split between the two Wards is on a pro rata basis and was agreed at the February Area Committee meeting.
4. I Love South Leeds 2008: Area Committee has underwritten an additional £12,000 but may returned to the pot should SLHFA be successful in identifying other sources of funding
5. The amounts for 2009/10 are the forward commitments for projects committed or assumed that will be committed in 2008/09. The amounts shown for the individual wards are for 2008/09 only.
6. Ringfenced amounts - Area Committee is asked to approve these in principle subject to a formal proposal once funding for the Area Committee's well being budget has been allocated

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Appendix 3

Inner South Leeds Area Committee: Capital Well Being Budget Projects agreed to date - March 2008

Inner South Summary

Balance brought forward	37,480.25
Allocation for 2007/08	109,359.00
Underspend from previous year recycled into budget (See Note 1)	3,336.20
Total allocation	150,175.45
Total commitments	92,300.00
Balance at 31.3.08	57,875.45

Beeston and Holbeck

Brought forward from 2004/07	585.66
Underspend from Cottingley welcome boards.	3,336.20
2007/08 allocation	36,453.00
Ward allocation	40,374.86
Commitments	
Beeston Community Football Project	10,000.00
Total ward commitments	10,000.00
WARD BALANCE	30,374.86

City and Hunslet

Brought forward from 2004/07	32,827.91
2007/08 allocation	36,453.00
Ward allocation	69,280.91
Commitments	
Street signs refurbishment - pilot	7,000.00
Binyards phase 2 (See Note 1 below)	28,300.00
Street signs refurbishment - phase 3	7,000.00
Total ward commitments	42,300.00
WARD BALANCE	26,980.91

Middleton Park

Brought forward from 2004/07	4,066.66
2007/08 allocation	36,453.00
Ward allocation	40,519.66
Commitments	
Building improvements - Middleton Elderly Aid	10,000.00
Middleton Park Youth Hub Scheme	30,000.00
Total ward commitments (see note 2)	40,000.00
WARD BALANCE	519.66

Note 1: Range of costs (£12,100 - £28,300) anticipated for binyards phase 2 - highest anticipated cost shown in table. [Final costs to be agreed shortly]
Note 2: there is already a ringfenced amount of 10k from Middleton Park Ward's pot (for 08/09) for environmental improvements to William Gascoigne Centre's outside play area for the Mums and toddlers group.

**SOUTH INNER AREA COMMITTEE
WELL BEING FUND – SMALL GRANT APPLICATION**

Project name: Building Bridges (Community Cohesion)
Organisation: Mariners Resource Centre Involvement Group
Funding requested: £1000.00
Total costs: £1480.00

Project Summary

The Mariners Resource Centre Involvement Group was set up in 1994 by service users to enable more activities to be accessible to the people who attend the centre. Their aim is to promote independence for people who have a physical or sensory impairment by supporting them to access mainstream services. They also offer educational and leisure activities within the centre,

The aim of this project is to bring together various groups, agencies, cultures and disabilities to share individual knowledge, skills, identities, and customs whilst encouraging understanding and tolerance. They aim to promote participation, inclusion and integration for people who can be excluded by providing stalls, displays, entertainment and food.

The group received £400 from the Celebrate Leeds 2007 grant which went towards a very successful event celebrating Leeds as a multicultural city with approximately 700 people attending.

They are seeking funding of £1,000.00 towards the costs below:

(a) Cultural dishes	£400
(b) Refreshments & cutlery	£150
(c) Entertainment – dancers, musicians	£400
(d) Balloons – helium	£150
(e) Henna painting	£80
(f) Loan of Gazebos	£200
(g) Publicity	£100
Total costs	£1,480

Area Committee Priorities

The project meets the Area Committee priority of safer neighbourhoods and community involvement.

Area Management recommendation

That this application should be approved.

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Area Committee Well-being Fund – Project Proposal for Area Committee commissioning

Sections should be expanded as required and any other key information provided as an attachment

Project Name: Cardinal Community Enterprise Project

Lead Organisation & contact details: Cardinal Community Enterprise Project. Yvonne Crowther, 9-15 Cardinal Crescent, Beeston, Leeds, LS11 8HQ. 0113 2762020 / 07944200666

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, what each will contribute, project timescale etc): It is envisaged that there will be many partners on board from local schools and colleges to local business partners, connexions, pct, community safety, housing schemes, sustain, young carers, two willows and many, many other agencies and organisations. Fundraising is ongoing and will continue to be so until the funding is acquired for the whole of the project. As soon as funding is secured the building work can begin, the cafe will be the first to be actioned as we feel this is the most important to begin with pulling together the community first. Once the work is started it should take approximately 8 months to complete and open. Many of the agencies and partners will contribute through support, staff, funding, training, setting up groups with the community and celebration events.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities/actions particularly within the Area Committee's Area Delivery Plan):

The project includes:

1. **Youth club** – to run three evenings a week in the thriving and growing youth club which has recently been redecorated and has recently received sponsorship from a South Leeds company to buy some new equipment. There is no current staff support from the Youth Service for the Youth Club although the Youth Club hopes to build a partnership with the Youth Service.
2. **A community café at the Cardinals:** the aim is to provide a venue where the somewhat fragmented community can come together. The intention is that this café will become the hub of the Cardinal Estate and the local area. Community cohesion will be encouraged by e.g. having themed food days from different ethnic groups to help bridges between the groups. When people come to the café they will find out about the many other activities and facilities at the centre. The Café will be run as a social

enterprise.

3. **A Salon** – this is a training project to enable young people to do training, gain qualifications, accreditation and more job opportunities, in hairdressing, nail art, aromatherapy, reflexology, head massage, pedicures, book keeping, reception work, health & safety, risk assessment and others. This too will be run as a social enterprise.
4. **A community room** where the community can set up their own self help groups, arts and crafts, IT course, support groups and internet access.

Cardinal Estate is somewhat fragmented in its community and there is not an active community venue or social gathering place for all to come together and share. Many residents from other nationalities tend to keep themselves to themselves, it would be ideal if they felt they were welcome here and could start to build friendships with their neighbours. Our young people and our elderly are very much split and the gap is widening, by offering various projects we feel this will help to build bridges with all and bring back a sense of community spirit and belonging. Once residents begin to access the community cafe they will then see many other activities going on which they will be able to participate in or even take the lead on.

There are many, many skills and talents on the estate and its local surrounding area, we need to be bringing these out and for the community to see that they are of huge benefit to their environment and by believing this they can help to shape and change the environment they live in for the better. There are many single parents here, they like the idea of local training as travel and childminding can put them off, this way there is no travel costs and childminding is local and does not mean parents are dashing about and worrying about collecting their children.

Many single people do not eat properly as they cannot be bothered to cook for themselves, we will put on courses to show how easy and healthy it can be to cook for one. We would love to have a tea-time club for our young people as many of them do not eat at home and just 'grab' a pot noodle or an easy convenient snack. The project already has some of the community on board with our young people for a 'festival of foods' day which will be the start of our healthy eating and living club. Self esteem and confidence will begin to grow enabling the community to realise aims, aspirations and goals.

Outcomes (a summary the main expected outcomes, outputs and benefits to participants the project will achieve):

The Youth Club will be sustained and continue to run providing activities etc for young people in the area on three evenings a week.

Community Cafe & Salon to become a Social Enterprise for our young people and community, this will enable them to do training and gain

qualifications, accreditation and more job opportunities.

The cafe will help to build good relations within the community by encouraging the somewhat fragmented community to be able to come together and socialise in a relaxed, harmonious cafe. We will be encouraging volunteers from the community, we will be having 'themed' food days whereby residents from many other nationalities in our local area can come and cook food from their countries, the residents can then come along and share these foods and find out about other nationalities helping to build bridges and have a better understanding of each other. It is hoped that the cafe will become the 'hub' of the estate and local area.

The salon will become a first class training project for our young people where they can gain qualifications in hairdressing, nail art, aromatherapy, reflexology, head massage, pedicures, book keeping, reception work, health & safety, risk assessment, and many others.

There will be a community room which separates the two where the community can set up their own self help groups, arts and crafts, IT courses, support groups and an Internet cafe for daily use. There will be much more going on and all of the community will be encouraged to participate in any or all of the activities. A beautiful community garden will be available for all once the Japanese Knotweed has been eradicated.

Project Cost (an indication of how much the project will cost, how much funding or in kind contributions is sought from what sources with an idea of when you will know the funding is confirmed. What funding is already secured. Breakdown between capital and revenue):

Salary @ £30,000 pa for the Project Development Manager

The Project Development Manager will spend 37 hours a week carrying out this project. The time split of the 37 hours weekly between the main projects is:

Youth Club: 3 evenings a week @ 5 hours for direct hands on youth work amounts to 15 hours a week. In addition about 2 hours a week would be spent on various other projects or campaigns and meetings which will all be part of the Government's respect agenda, every child matters and about anti-social behaviour. This amounts to 17 hours a week.

Fundraising applications, and planning and developing the community café: as the initial main capital project. This amounts to 20 hours a week.

The implied salary split between these two main projects based on £30,000 for a 37 hour week is £13,784 for the Youth Club and £16,216 for fundraising

applications and planning and developing the community café.

The work of the Project Development Manager includes 3 evenings a week in the youth club which continues to thrive and grow. This has just been redecorated by the young people and myself, and as we have a sponsor of a new financial company in South Leeds, they provided us with some funding to buy new equipment as we were desperate for new, the other equipment is now 6 yrs old and has had thousands of young people use it for the 6 yrs. It is exceptionally important to keep the youth provision going and for it to move forward. The time is right for the whole project to move up and become a Social Enterprise that will be recognised throughout South Leeds and beyond. This will be for a year. If a full time salary cannot be secured, possibly a part time position could be and I will continue to seek another part time position.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc):

Cardinal Estate, Parkwood Estate, Millshaw Estate Redhalls, and many other local areas in Beeston, South Leeds.

Area Committee Well-being Fund – Project Proposal

Project Name: Friday Night Project

Organisation	PAYP
Contact Name	Jason Tabor
Address	
Telephone Number	
Email Address	Jason.tabor@leeds.gov.uk

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities):

The Friday Night Project commenced in February 2008. The aim of the project is to provide a diverse range of sports and creative activities for young people in South Leeds on Friday evenings from 4pm-7pm. The project is based at South Leeds Leisure Centre.

To date the project has engaged 82 young people and is now averaging 50 young people accessing the project each week ranging from 8 to 16 year olds. Numbers are steadily increasing each week and therefore we expect this figure to rise.

The Friday Night Project offers young people a weekly programme of sports activities including basketball, badminton, football, junior gym, swimming and street dance. Creative activities also include arts and crafts, music DJ and music production.

The Friday Night Project provides a service for young people encouraging them to become more active, improve their health & well being at a local accessible venue. As well as increasing youth provision the project also aims to reduce anti social behaviour in a target neighbourhood at a key time when provision is limited.

Future plans include the development of a young person committee to develop leadership and decision making skills. Accreditation courses such as Life Saving and sports coaching courses are also planned to provide training and opportunities for personal development.

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, timescale etc):

The project is overseen by a management group. The role of the group is to direct the delivery of the project and evaluate the programme. Partners involved include PAYP, South Leeds Leisure Centre, Youth Service, St Luke's Cares, Neighbourhood Safety, Extended Services and Groundwork.

The project is led by a co-ordinator who supervises the weekly sessions. Sessional staff are employed to run each of the specialist sports and creative arts workshops. Youth workers and officers support the delivery of the programme each week.

The views of the young people are sought regularly, relating to how the project is run and the sessions delivered. The aim is to foster a sense of ownership with the young people and involve them in the decision making process.

Young people pay £1 to attend each week and are registered for the Breeze card to enable them to access other provision outside the project. Current funding enables the project to be run until mid April 2008. We are now seeking funding to enable the project to continue throughout 2008/9.

Please demonstrate how your project links with key priorities/action with Area Delivery Plans:

The projects links with the key priority of 'More for Young People'.

To provide increased youth provision.

Reduce anti social behaviour by providing activities for young people in a community safety hotspot area at a key time during the week.

To provide skills, training and development for young people by introducing accreditation schemes.

To encourage young people to be active and healthy. Young people attending the project are taking part in up to three hours of sports and active sessions.

To improve and increase access to South Leeds Leisure Centre. The delivery of the project at the sports centre enables us to promote other activities and services available and encourage use of the centre outside the project. We will be introducing a stamp system where young people can receive free or reduced rates for other leisure centre activities when they have attended for a certain number of sessions.

Outcomes (a summary the main outcome, outputs and benefits the project will achieve):

The project currently provides sports and creative arts activities for 50 young people per week. Through increased promotion we aim to increase this figure and have capacity for up to 85 young people to attend.

By introducing the sports coaching and life saving courses we aim to provide accreditation for approximately 10 young people.

The Friday Night Project provides up to 3 hours of sports activity a week. The benefit of this is to promote health and well being for those attending.

The project increases access by local young people to South Leeds Leisure Centre. A significant benefit of the project will be encouraging young people to access the centre outside of the session. The sports centre is open to members of the public during the Friday Night Project. This encourages young people to respect other users of the facilities and work along side

them, meeting intergenerational targets.

Project Cost (an indication of how much the project will cost, how much Well-being funding is sought and the breakdown between capital and revenue):

Funding was initially secured to run the scheme as a pilot to assess feasibility. The success of the project to date and the demand from local young people means that the management group is now seeking funding to deliver the programme for one year throughout 2008/9.

Current contributors include PAYP, DAZL, Extended Services and Neighbourhood Safety.

The overall cost of delivering the programme for one year is £16,000. This includes the cost of employing the co-ordinator on a part time basis, sessional staff to deliver music, arts, sports sessions and the hiring of sports facilities. Partner organisations provide support staff in kind.

We are seeking **£4,000** revenue funding from the Well Being fund to support the delivery of the Friday Night Project. This would provide specialist coaching to deliver the sports activities.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc) and which Area Committee this project is relevant to:

The project has been promoted across inner south Leeds. The majority of young people currently accessing are from Beeston Hill, Holbeck, Hunslet and Far Beeston.

Other key information not covered by the above:

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Originator: Dave Richmond

Tel: 22 43040

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: Inner South Leeds Area Committee

Date: Tuesday 8th April 2008

Subject: Area Manager's Update Report

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report identifies a range of activity which has been undertaken in recent months by the Area Management Team and/or in conjunction with others.

1.0 PURPOSE OF THIS REPORT

1.1 This report provides an update from the Area Manager on the work of the Area Management Team since the last Area Committee met. It also enables the committee to raise questions or provide advice regarding the topics contained in the report. As usual this report is largely laid out along the lines of the 07/08 Area Delivery Plan key themes which forms the focus of the Area Management Team's work plan. There is an additional section covering other work activities of the team and other issues and updates for Members to be aware of or consider.

2.0 CLEANER NEIGHBOURHOODS

2.1 Clean ups

2.1.1 Environmental Services' (formerly Streetscene Services) Environmental Pride Team and the Estate Caretakers from Aire Valley Homes Leeds have carried out clean ups in February and March in the Rochefords/Hemingways/Sussexes/Leasowes area (City and Hunslet Ward) and in Manor Farms (Middleton Park Ward). In addition the

Environmental Pride Team and Parks and Countryside cleaned up Hunslet Moor Banks (City and Hunslet Ward) except parts of the banking which were not accessible as they are within the construction site.

2.1.2 In addition to the above, Neighbourhood Wardens have carried out environmental projects, these have included:

2.1.3 The Area Management Team has sent through a total of 131 referrals to the Environmental Pride Team for rubbish/litter clearing between February 1st and March 12th.

3.0 INVOLVING COMMUNITIES

3.1 Priority Neighbourhood Development Worker

3.1.1 Following on from the last Area Committee meeting, an update report has been produced by the Priority Neighbourhood Development Worker. Over February and March the main outcomes of this work in neighbourhoods has been the following:-

Middleton

- Attended estate Walkabout – 1 Feb and 5 Feb, two residents involved
- Kept Middleton Community Group updated and involved especially in the Green Master Plan/Sissons Road.
- Branding discussed and ideas suggested; green masterplan noted /features in Middleton - 24 residents were in attendance
- Attended Community Group meeting 8 March - 23 residents attended, workshop on development of green master plan undertaken; consultation with Friends of Middleton Park regarding LHF bid undertaken.

Cottingley

- Attend action day on 23rd Feb; support group to begin work on Garden Competition.
- 2 residents on estate walkabout with AVHL.
- Positive responses about TRAC and many said they would attend AGM on 5 March
- 3 residents attended, planted 100 trees
- Attended Cottingley Fayre steering group – 24 Feb, looking into possible grants
- Over 30 residents attended the AGM - new secretary agreed and 3 new committee members.

Manor Farms

- Agreed positions on committee; 5 attended and AGM/launch date agreed for 3 April.
- Confirmed AGM and committee; 4 agreed to help on clean up to plant orchard. 10 residents attended, ages 35 plus.
- Newsletter distributed and programme sent to regular attendees.
- Orchard planted – no residents able to attend
- Developed two drop in sessions as part of Manor Farms Action Days on 4th & 5th March

Recreations

- Constructed Bird boxes with school children.
- Develop newsletter; support committee for Voice of Holbeck.
- Committee confirmed; actions for committee agreed, e.g. new chair to run group meetings, environmental projects, information board for youth centre.
- Meeting run and minuted by committee; 20 residents attended

Arthingtons

- Railway meeting 6 Feb. discuss Japanese knotweed rubbish dumping on small section of track and supporting railway with contacting landowner.

Other

- Attended Holbeck in Bloom 7 Feb. took minutes.
- Attended Area Committee 19 Feb
- Attended Belle Isle 'Youth Forum' 28 Feb, took minutes
- Attend ADP Workshops 5, 7, 11, March
- Attended Holbeck in Bloom 6 March

- 3.1.2 Elsewhere on the agenda for this meeting, there is a 12 months progress report on the Priority Neighbourhood Development work plus a proposal for the Area Committee to consider for an extension into year 3 should the Area Committee want this.

3.2 Community Centres

- 3.2.1 Work on making the community centres portfolio more sustainable is still continuing. The building that has had the most focus since the last Area Committee meeting, is Watsonia Pavilion. An electrical fire occurred at the facility in February and a number of works have been undertaken to repair the damage that was mainly contained to the kitchen area.
- 3.2.2 The next meeting of the Inner South Community Centre Sub Committee will take place on Friday 18th April – this meeting will look at the usage of the buildings within the portfolio and any maintenance or repairs that need to be prioritised for the buildings.

4.0 MORE FOR YOUNG PEOPLE

4.1 The Youth Bus

- 4.1.1 The latest update report received (and sent to councilors) covers January and February 2008, the points below outline the main facts and figures:
- 949 young people access the Youth Bus in January & February – 117 of these were new users and the remaining 832 were young people who had accessed the service previously.
 - In the Middleton Park Ward, 287 young people aged 8 – 19 years were worked with in the neighbourhoods of Manor Farms, Belle Isle and Sissons/Throstles area.
 - 496 young people accessed the Youth Bus in the City and Hunslet Ward when it visited Hunslet Moor, the Arthingtons and Balmorals.
 - In Beeston and Holbeck Ward, 166 young people aged 8 -19 years accessed the Youth Bus when it visited the Cottingley, Parkwoods and Holbeck neighbourhoods.
 - As usual activities provided from the bus included: football, cricket, rugby, basketball, rounders, dodge ball; there were also squash and snacks, music, DVDs, art, jewellery making, cake decorating. In addition Connexions information and information about services were provided.
 - St. Lukes Cares delivered activities from the Youth Bus in partnership with LCC Youth Service, Crossroads Youth Project, Church of the Nazarene, Urban Bar and Getaway Girls.

- 4.1.2 Elsewhere on the agenda for this meeting, there is a 12 months progress report on the Youth Bus plus a proposal for the Area Committee to consider for an extension into year 3 should the Area Committee want this.

4.2 I Love South Leeds Festival 2008

- 4.2.1 A co-ordinator has been appointed for the 2008 I Love South Leeds Festival – Rodney Adams commenced the role on 10th March and is currently working with key organisations on the development of the festival programme and the main three elements of the festival – Turn It Up (music competition for 11 – 19 year olds), Junior Superstar (talent contest for children up to 11 years old to enter) and South Leeds Olympics.

5.0 REGENERATING AREAS

5.1 Beeston Hill and Holbeck PFI Scheme

- 5.1.1 The Outline Business Case for the project was approved by the Council's Executive Board and submitted to the Department for Communities and Local Government in November 2007. The scope of the project is as follows:
- Clearance of 685 unsustainable and low demand public sector properties;
 - Refurbishment of 291 existing housing units and ongoing maintenance during the contract period;
 - Conversion of 30 existing sheltered housing units to form 24 sheltered housing units and ongoing maintenance during the contract period;
 - Construction of up to 350 new Council homes for rent and ongoing maintenance during the contract period;
 - Construction of approximately 350 private homes on development sites.
- 5.1.2 The scope was finalised during an Options Appraisal process which included consultation with local residents (door to door surveys and public meetings) together with an analysis of technical and financial issues.
- 5.1.3 A Government outcome of decision on credits is pending and if available a verbal update may be provided at this Area Committee meeting.
- 5.1.4 All residents in properties directly affected by these proposals were notified in November of the Council's preferred option for their properties. Residents will be contacted again to notify them of the Government's decision on the credits.
- 5.1.5 The Council is applying for Outline Planning permission on all sites included in the PFI scheme. The applications for Holbeck Towers, Cambrian Street and Folly Lane sites were submitted at the end of March. Public drop-in sessions were held in February at St Matthew's Community Centre and the United Free Church, Malvern Road to provide information and an opportunity to comment on these proposals. Approximately 80 people attended these sessions and their feedback was included in the Statement of Community Involvement which accompanies the application. Further drop-in sessions have been arranged (dates to be confirmed) for the remaining development sites in the scheme with the intention of submitting Outline Planning applications on these by end of April.
- 5.1.6 A Communications Manager has been appointed to ensure effective resident, community and stakeholder involvement in the project. This includes involving the community in further details regarding Planning and design.

- 5.1.7 The Council is seeking approval from government to jointly procure the Beeston Hill & Holbeck PFI scheme with Little London. Four bidders have been invited to submit Outline Solutions for both schemes. It is expected that the preferred bidder will be in place and ready to start on site by spring 2010.

5.2 Middleton

- 5.2.1 The last meeting of the Middleton Regeneration Board took place on February 26th. The meeting reviewed the visit to Wythenshawe, Manchester and also looked at the emerging physical regeneration strategy for the Central Middleton area.
- 5.2.2 Consultation on brand / logo for the Middleton Regeneration Strategy, as part of the Area Committee funded Marketing and Community Engagement project, is ongoing. So far the Middleton Partnership Manager has met with a number of groups to discuss the branding ideas and feedback will be provided at future Board Meetings.
- 5.2.3 Health & Well Being and Community Safety Thematic sub groups are still continuing to assist with further development of the Middleton regeneration strategy and action plan. Three further groups focusing on Employment & Economic Development, Education & Young People and Cohesion & Engagement are still to be established. All these groups are time limited and will cease once it is felt that the relevant action plan sections are robust enough to take forward into the delivery phase.

5.3 Neighbourhood Improvement Plans - NIPs (see also Priority Neighbourhood Development worker)

- a) **Manor Farms NIP** – Two community action days took place on the 4th and 5th March – the action days incorporated an intensive community clean up and two drop in sessions where local people could get advice on a number of issues. The third newsletter was also distributed to every household in the NIP area.
- b) **Arthingtons NIP** – walkabout relating to dumping issues around Middleton Railway has been undertaken and a course of action has been agreed to address these problems.
- c) **Recreations NIP** – the residents group now meets on a monthly basis and has established a committee.

6.0 SAFER NEIGHBOURHOODS

6.1 Neighbourhood Wardens

- 6.1.1 Since February Neighbourhood Wardens and Neighbourhood Safety Liaison Officers have completed approximately 35 visits to sheltered housing schemes, over 55 groups and voluntary sector organisations. The purpose of the visits are to raise awareness of distraction burglary, provide crime reduction equipment and check security of properties. Visits are also scheduled throughout April. Focus is now being placed upon vulnerable residents living independently in the community.

Neighbourhood Wardens have been involved in a project in Cottingley with the local primary school in conjunction with Aire Valley Homes and Bikeshed Productions to involve young people in the regeneration of their area. Neighbourhood Wardens have

been working with the Arson Task Force in local schools to warn children against the dangers of arson and fires.

6.2 Operation Champion

6.2.1 Operation Champion took place 10th-12th March in Beeston Hill. The target neighbourhood included the Woodviews, Stratfords, Maud Avenue, Westbournes, Bromptons, Lindens, Garnets and remaining occupied properties on the Beverley's. Activity during the operation included:

- Aire Valley Homes, Environmental Pride Team and Neighbourhood Wardens cleared 37 bin yards in the Woodviews area. 5 bin yards were steel sheeted until further work can be undertaken to mechanically remove waste this is to prevent further dumping and reduce the risk of arson. New bins were delivered to ensure each house is able to dispose of its waste appropriately.
- Neighbourhood Wardens completed visits to vulnerable or elderly residents residing in the community to raise awareness of distraction burglary and check home security.
- Arson Reduction team carried out assemblies in local primary schools to warn against arson and raise awareness of the consequences.
- DVLA, HM Revenue and Customs, Civil Warrants undertook enforcement activity during the operation. A truancy sweep took place during the operation.

6.2.5 Below is a table outline the dates of the 2008 Operation Champion and where they have and will take place:-

Month	Dates of Operation Champion	Area
January	15-17 January	Middleton
February	27-28 February	Rothwell
March	10-12 March	Beeston Hill
April	15-17 April	Holbeck
May	7-9 May	Hunslet
June	11-13 June	Beeston Hill
July	16-18 July	Belle Isle
August	6-8 August	Far Beeston
September	9-11 September	Beeston Hill
October	8-10 October	Outer
November	3-5 November	Beeston Hill
December	No Operation this month	

7.0 Area Committee Forward Plan

7.1 Thematic sub-partnership/Area Committee responsibilities and Elected Member links.

At its February meeting, this Committee supported the principle, as part of future area based partnership working, of nominating Elected Members with an interest and the availability to act as champions for the specific LSP and ADP themes dealt with by the thematic sub-partnerships. It is also suggested that the same Elected Members could also be the champion for the Area Committee function/responsibility which is associated most closely with the relevant thematic sub-partnership and ADP thematic priority.

Attached in appendix 1 is an initial proposed schedule of the thematic sub-Partnerships aligned to dates of Area Committee meetings in 08/09 before which such partnerships would host a public engagement event. The attached table also

has a column showing which Area Committee functions/responsibilities fit with the relevant thematic sub-partnership and relevant LSP/ADP theme.

This Area Committee is requested:

- to agree in principle (pending discussions with the relevant lead agency and partners) the order in which each of the thematic sub-partnerships would host a pre-Area Committee meeting public engagement events.
- to provisionally nominate for 08/09 an Elected Member who would be willing to act as a champion/key link on behalf of this Area Committee for at least one of the various thematic priorities/sub-partnerships and the associated Area Committee responsibilities.
- To note that the nominations would be provisional subject to ratification and approval through normal council procedures and any Constitutional amendments that may be made in May 2008, and as such will be confirmed at the first Area Committee meeting of the new municipal 08/09 year.

7.2 Community Engagement

At its February meeting, this Area Committee supported the proposal to deliver two specific community events per ward per year. Attached in appendix 2 is an initial proposed schedule of such events which will be offered in the area for the forthcoming year. To assist in developing the schedule, suggestions from Ward members are welcomed for:

- any existing events in each Ward that the Area Committees' own Community Engagement event could link up with should Ward Members wish this,
- any venues and/or areas of a Ward that the events could be held in and focus on,
- any suggestions of particular local community groups the events could be run in association with.

Following suggestions from Elected Members at this meeting the Area Management Team will then begin planning with relevant local organizations, agencies, Council services and publicise the schedule in advance to local groups and residents.

8.0 Implications for Council Policy and Governance

8.1 No specific issues are identified except those referred to in paragraph 7.1

9.0 Legal and Resource Implications

8.1 No specific issues are identified

9.0 Recommendations

9.1 The Committee is asked:

- a) to note the contents of this report
- b) make comment as appropriate on any of the items in this report
- c) for The Area Committee (as in 7.1) to
 - i) to agree in principle (pending discussions with the relevant lead agency and partners) the order in which each of the thematic sub-partnerships would host a pre-Area Committee meeting public engagement events.

- ii) to nominate an Elected Member who would be willing to act as a champion for at least one of the various thematic priorities/sub-partnerships and the associated Area Committee responsibilities for 08/09.
 - iii) to note that the nominations would be provisional subject to ratification and approval through normal council procedures and any Constitutional amendments that may be made in May 2008, and as such will be confirmed at the first Area Committee meeting of the new municipal 08/09 year.
- d) for Members (as in 7.2) to make suggestions regarding the community engagement events schedule:
- any existing events in each Ward that the Area Committees' own Community Engagement event could link up with should Ward Members wish this,
 - any venues and/or areas of a Ward that the events could be held in and focus on,
 - any suggestions of particular local community groups the events could be run in association with.

Area Committee meeting Forward Plan & Area Committee Member links

The Area Committee is requested to provisionally nominate an Elected Member to be the key link and therefore represent the Area Committee for each of the various thematic sub-partnerships and the associated ADP/LSP thematic priority and Area Committee responsibilities as outlined below.

e.g One Elected Member of the Area Committee would be the key link for Children Leeds South sub-partnership. In this role it is proposed that they would also act as a key link with the relevant sections of the Area Committee's Area Delivery Plan (ADP) and the Leeds Strategic Plan (Thriving Neighbourhoods & Learning) as well as act as a key link with the Area Committee's responsibility for Children and Young People.

This proposal for a Member link does not supercede any decisions and reporting processes regarding such ADP/LSP themes nor the Area Committee functions that would come to the Area Committee. Nominations would be provisional subject to ratification and approval through normal council procedures and any Constitutional amendments that may be made in May 2008, and as such will be confirmed at the first Area Committee meeting of the new municipal 08/09 year

Nb

- i) The direct linkage to sub-partnerships are subject to discussions with partner agencies and any other formal protocols, where they exist, for nominating Elected Members to Boards and Partnerships.
- ii) Areas covered by thematic sub-partnerships will vary. Most cover either South Leeds (Inner and Outer). Others additionally cover south east/outer east. For some themes, there is not a sub-partnership established to cover a wide South area but instead cover the Inner South Area (e.g Environment) or cover specific initiatives (e.g there is no South wide Enterprise and Economy sub-Partnership but there are the specific initiatives of Holbeck Urban Village, Beeston Hill and Holbeck Regeneration Board).
- ii) For some themes there is no thematic partnership in place at least across the South area (e.g for Culture, Transport). Members may prefer to prioritise agreeing Member links where there are sub-partnerships in place.

LSP/ADP theme	Thematic Sub partnership		Links with Area Committee Function responsibility	Inner South Area Committee dates (provisional)	Inner South Area Committee Member Link
	Thematic Sub partnership Name	Key lead Service/ agency			
Thriving Neighbourhoods & Learning	Children Leads	Children Services	Children and Young People (inc Youth Service).	24 th June 2008	Cllr to be nominated
Thriving Neighbourhoods	Community Safety Partnership	Police	Well-being. Community Safety. Regeneration & Development (Neighbourhood Management).	18 th September 2008	Cllr to be nominated
Thriving Neighbourhoods	District Housing Partnership	Aire Valley Homes	Regeneration & Development (Area Based Regeneration Schemes, Neighbourhood Management). Well-being.	4 th November 2008 (see also environment)	Cllr to be nominated
Learning & Thriving Neighbourhoods (worklessness)	Employment, Education, Training Partnership	JobCentre Plus	Children and Young People (inc Youth Service)? Well-being.	15 th December 2008	Cllr to be nominated
Health & Well Being	Health & Well Being	PCT	Adult Social Care and Healthier Communities. Well-being.	9 th February 2009	Cllr to be nominated
Stronger Communities	Community Cohesion Partnership	Voice	Community Engagement & Facilities. Regeneration & Development (Neighbourhood Management). Well-being.	2 nd April 2009 or link with Community Safety Partnership in Sept 08?	Cllr to be nominated
Environment	Environment (for Inner South)	Area Management /Environmental Services	Environment, Regeneration & Development (Conservation Reviews, Neighbourhood Management). Community Engagement & Facilities (community greenspace). Well-being.	Nov 08 (see also District Housing Partnership)	Cllr to be nominated to Area Committee based partnership
Enterprise and Economy	Holbeck Urban Village		Regeneration & Development (Town and District Centre Projects).		Cllr to be nominated to

	Beeston Hill and Holbeck Regeneration Board		Well-being.	Area Committee based partnership
Culture	-	LCC Leisure	Community Engagement & Facilities. (community space in libraries)	Cllr to be nominated
Transport	-	Metro/ Highways Planning	Well-being.	Cllr to be nominated

Notes - Area Committee meeting Forward Plan & Area Committee Member links

Area Committee Member links: depending on various factors there might be one or more links with Ward Members e.g

- For specific elements of Area Committee responsibilities there may be all Ward Members at each Ward level (e.g all Members meeting with their respective NPTs), or one Member per Ward regarding a Community Facilities sub-group.
- For the broader thematic partnerships as a whole this might be more suitable for one Elected Member on behalf of the whole Area Committee,

The Area Committee may prefer to prioritise themes for which they would have a Member link with as well as prioritise pre-Area Committee meeting community engagement events.

Some responsibilities for Area Committee Member links may involve one or more of: ensuring that there is consultation with Members or at least with the Area Committee Member link , ensuring reporting and information, service monitoring, setting priorities.

Time commitments are variable and could range from Members attending typically quarterly meetings of a Partnership, or on an occasional basis and/or receiving occasional individual Member only briefings from either an Area Management officer and/or from an agency that's leading the partnership

Area Committee responsibilities for **Community Safety** covers: Neighbourhood Wardens, Neighbourhood Policing Teams, PCSOs, CCTV, multi-agency crime and grime operations (Champion).

Area Committee responsibilities for **Community Engagement & Facilities** covers: community engagement, community centres, community space in libraries, community greenspace.

Area Committee responsibilities for **Environment** covers: Enforcement Services (Area Action Teams), Street Cleansing, Grounds Maintenance, Highways Maintenance.

Area Committee responsibilities for **Regeneration and Development** covers: Town and District Centre Projects, Neighbourhood Management including Intensive Neighbourhood Management), Conservation Reviews, Area Based Regeneration Schemes.

Key features of thematic sub-partnership public engagement events prior to area Committee meetings:

- Hosted by Area Committee but co-ordinated by thematic partnership key lead Service/agency although involving a few key agencies & Council Services in attendance.
- Covering a range of issues and themes or could be focused on a few priorities within the thematic partnership's remit.
- Promoted to the wider public including community and resident groups, voluntary sector, forums, Town/Parish Council etc.
- Fun, interactive, participative, informal, NOT a public meeting, informative, consultative, enabling dialogue.
- Feedback to Area Committee, NIPs, local groups/forums.

Ward based Area Committee Community Engagement Events – Draft Forward Plan

Inner South Area Committee	
Round 1:	
Middleton Park	July 2008
City & Hunslet	October 2008
Beeston & Holbeck	December 2008
Round 2:	
Middleton Park	January 2009
City & Hunslet	February 2009
Beeston & Holbeck	March 2009

Key features:

- Multi-agency involvement and in attendance or could be focused on a few key agencies.
- Range of Council services involved and in attendance or could be focused on a few priority services.
- Covering a range of issues and themes or could be focused on a few priority issues.
- Local involvement e.g community and resident groups, voluntary sector, forums, Town/Parish Council.
- Fun, interactive, participative, informal, NOT a public meeting, possible workshops, informative, consultative. Each event may have a different or the same style e.g senior officers of a Service/s ‘Face the People’ and/or market stall style.
- Feedback to relevant settings and bodies e.g thematic partnerships, agencies, Area Committee, NIP.
- Area Management co-ordinated (with support from the Priority Neighbourhood Development Worker) but could be co-hosted by local organisation/s

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Originator: Keith Lander
Tel: 22 43040

Report of the Director of Environment and Neighbourhoods

Inner South Area Committee

Date: 8th April 2008

Subject: Governance arrangements for South Leeds Intensive Neighbourhood Management (INM) scheme

Electoral Wards Affected:

Beeston & Holbeck

City & Hunslet

Middleton Park

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

The Area Committee is invited to comment on the proposed governance arrangements for the South Leeds Intensive Neighbourhood Management (INM) Scheme and its Steering Group to change from being accountable to the now disbanded District Partnership to being accountable to the Inner South Area Committee (subject to any amendments to the Council's Constitution proposed in May 2008).

1.0 BACKGROUND

1.1 A report came to this Area Committee in December 2007 outlining proposed changes to Area Committee responsibilities and working arrangements that were agreed at the Council's Executive Board in November 2007 but which will require amendments to the Council's Constitution proposed in May 2008.

- 1.2 As part of the proposed changes, Area Committees would have enhanced responsibility for 'Regeneration and Development' including 'Neighbourhood Management Co-ordination'. The initial focus for this will be on the identified neighbourhood management areas which are currently in receipt of Safer and Stronger Communities Funding i.e commonly known as the INM (Intensive Neighbourhood Management area).
- 1.3 Previous to the above proposed change, the INM for South Leeds has been (and continues to be at the moment) managed through a steering group which was accountable to the South Leeds District Partnership. This District wide Partnership has disbanded in preparation for Area Committees proposed to have an increased central role to play with both individual agencies and new partnership working arrangements such as with the thematic sub-partnerships covering South Leeds.
- 1.4 A report outlining the above and the need to revise governance arrangements, went to the most recent meeting of the INM Steering Group on March 5th 2008.
- 1.5 The INM Steering Group considered options for revised governance arrangements, noted the changed District Partnership arrangements and has given an indication that it would prefer that the Steering Group and the INM scheme was governed by this Area Committee subject to further discussion with this Area Committee.

2.0 THE INM STEERING GROUP

- 2.1 The Steering Group's current terms of reference are attached. These would be altered to take into account comments from this Area Committee meeting and following any amendment to the Council's Constitution in May 2008 which may formally allow for relevant Area Committees to have a responsibility for Neighbourhood Management.
- 2.2 The Steering Group has been a small group of arrange of partners which has met quarterly and has effectively achieved the following within its primary Terms:
- Followed an agreed action plan and both overseen and established the INM scheme as a shared programme across the 9 3% worst neighbourhoods in Inner South (2 SOA neighbourhoods in Middleton Park Ward and 7 in Beeston & Holbeck and City & Hunslet Wards).
 - Ensured a co-ordinated approach to tackling issues in the targeted 3% worst neighbourhoods, alongside existing service provision.
 - Made decisions on behalf of the District Partnership on both revenue and capital SSCF resources and implemented a wide range of initiatives.
 - Monitored project progress from agencies and services through presentations and reports and the monitoring of budgets.
 - Consulted residents on both the impact of the INM programme and consulted residents on projects which have consequently been implemented.
- 2.3 The particular advantage of the Steering Group is that it was delegated responsibility for making all key decisions regarding the INM programme. This has enabled each year's programme to get off the ground fairly quickly and enabled the Steering Group to be responsive to changes such as when one project is underspending.

3.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

- 3.1 There may be some implications for any decision taken or preferred option regarding the governance arrangements in relation to the role of Leeds Initiative. This is because the INM scheme had been accountable to the District Partnerships which in turn reported through to the Leeds Initiative and in particular the Narrowing the Gap

Executive. However, should the Council Constitution be amended in May 2008, then this would allow for Area Committees to be part of the governance arrangement.

- 3.2 The Safer Stronger Communities Funding (SSCF) is funding from Regional Government Office which resources the INM scheme. Within Leeds SSCF is managed by Leeds City Council's Regeneration Service on behalf of the Local Area Agreement as overseen by the Leeds Initiative. As such then there is a reasonable argument to support the idea that the Council's Area Committee becomes an accountability and governing body for the SSCF funding.
- 3.3 Should the governance arrangements be through the Area Committee, then It is likely that the Area Committee will need to be in the position of making key decisions (particularly regarding funding of projects in the future). The Steering Group would be in a position to recommend proposals for the Area Committee to approve.

There may be constitutional matters which may either allow for the INM Steering Group to make decisions autonomously or at least up to a threshold especially since the INM scheme is not solely a Council nor an Area Committee scheme but a partnership scheme under the broader umbrella of Leeds Initiative/Narrowing the Gap.

The Steering Group have a responsibility to ensure funds are spent within the financial year especially if one initiative is underspending and funds require moving to new initiatives which are needed to be put in place speedily. Some delegated responsibility would greatly assist the Steering Group achieve its objectives especially at those times when decisions are needed quickly regarding funding of projects and an Area Committee meeting is too far away to wait.

It is important to note that there are currently Ward representatives as members of the Steering Group with a Ward Member chairing the Group on a rotational basis.

4.0 LEGAL AND RESOURCE IMPLICATIONS

- 4.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender, where there are any, with projects being funded by the scheme.
- 4.2 There are resource implications in that the INM scheme is resourced by SSCF. Should allocations be delegated (subject to confirmation of the continued availability of funding) to relevant Area Committees for local schemes, they would need to meet local neighbourhood improvement plan priorities, linked to grant criteria.
- 4.3 There are no direct implications for Area Committee Well-being funding or wider Council funding except where additional funds are put into INM projects by the Area Committee.

5.0 RECOMMENDATIONS

The Area Committee is recommended:

- a) to note and consider the contents of this report
- b) to make comment on the proposed governance arrangements for the South Leeds Intensive Neighbourhood Management (INM) Scheme and its Steering Group ie to change from being accountable to the now disbanded District Partnership to being accountable to the Inner South Area Committee (subject to any Constitutional amendments in May 2008).

Original Terms of Reference as agreed 10th May 2006 by South Intensive Neighbourhood Management Steering Group.

Intensive Neighbourhood Management in South Leeds

Terms of Reference for a Steering Group of the *South Leeds District Partnership* to oversee the Intensive Neighbourhood Management Programme

Aim of the Steering Group

To ensure the successful implementation and delivery of the South Leeds Intensive Neighbourhood Management programme, as approved by the Regional Government Office and the *South Leeds District Partnership*.

Primary Tasks

- To ensure that the scheme, along with its various constituent parts, is established and delivered according to approved timescales and budgets.
- To agree an annual action plan.
- To approve a resident consultation project as a key element of the scheme.
- To approve appropriate mechanisms for liaising with residents to monitor the impact of the programme.
- To monitor the performance of the various strands of the project and refer any recommendations to the *District Partnership*.
- To ensure that the programme is shared appropriately across the relevant target neighbourhoods.
- To approve any relevant revenue and capital expenditure and to monitor programme budgets.
- To ensure that the project is co-ordinated with existing service provision.
- To make decisions on behalf of the *District Partnership* on any significant amendments to the programme.

Other Tasks

- To ensure that the scheme brings additionality and is not used as replacement for mainstream or existing services.
- To review the use of other external or mainstream funding to support the project.

Proposed Membership

It is proposed that the steering group consists of one representative from each of the following:-

- An Elected Member from one of the three wards to benefit from the programme (on an annual rotational basis)
- The voluntary and community sector (Groundwork Leeds)
- Leeds South Homes

- City Services Department
- West Yorkshire Police
- South Leeds Area Management Team
- Leeds Federated Housing Association
- Belle Isle Tenant Management Organisation

Relationships and Procedures

- To meet regularly as required but on at least a quarterly basis
- To receive at least one detailed presentation per annum from each constituent element of the project
- To elect a Chair for the steering group at its first meeting
- To report in writing to the *South Leeds District Partnership* at each of its full meetings
- To ensure links are maintained with other appropriate bodies such as the Beeston Hill and Holbeck Regeneration Partnership Board
- Any written papers to be distributed at least four working days before each meeting wherever possible

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Report of the Director of Environment & Neighbourhoods Directorate

Inner South Area Committee

Date: Tuesday 8th April 2008

Subject: Area Delivery Plan 2008 – 2011 – update on development of action plan

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input checked="" type="checkbox"/></p>

Executive Summary

This report provides the Area Committee with an update on the progress of the development of the Area Delivery Plan 2008 – 2011. This report provides an update on specific tasks that are being or to be undertaken in order to complete the ADP for first Area Committee of the municipal year. Details are also provided about a community consultation exercise, big issues big ideas postcard, which will feed in views from the local community. Members are invited to put forward any comments or suggestions about the 2008 – 2011 Area Delivery Plan.

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide an overview and a latest update on how the Inner South Leeds Area Delivery Plan 2008 – 2011 is being developed and the timeline for further work to be undertaken and completion.

2.0 Background Information

2.1 In December 2007, a report was presented to Area Committee regarding the changes that were to be made to various structures as part of the Area Management Review. Some of the recommendations covered changes to the structure of Area Delivery Plans (ADP) in order to link in more closely to Leeds Strategic Plan (LSP). The LSP ensures that themes within the Vision for Leeds, Local Area Agreement and Leeds Regeneration Plan are an integrated framework which will help tackle neighbourhood needs.

2.2 The main fundamental changes that were made to existing ADP structures were that the plans would span a three year period rather than development on an annual basis, local performance indicators also needed to be developed to show how specific actions provide benefits locally as well as how they are contributing to city-wide targets and the ADP would cover a much broader remit to fall in line with as many as the eight themes of the LSP as appropriate. The LSP themes are as follows:-

- Culture
- Enterprise & Economy
- Learning
- Transport
- Environment
- Health & Well Being
- Thriving Communities
- Stronger Communities

2.3 The ADP will also incorporate the Area Function Schedule delegated responsibilities. It is imperative that both the delegated functions and the ADP action plans link together to reflect what work can be undertaken to influence and develop these delegations to achieve localised priorities. As previously reported, there will be a greater level of delegated responsibilities handed to the Area Committee:-

- **Community Engagement & Facilities** – Community Centres, Community Space in Libraries, Community Engagement and Community Greenspace
- **Community Safety** – Neighbourhood Wardens, Neighbourhood Policing, PCSO's & CCTV and Multi Agency Crime & Grime Operations
- **Environment** – Enforcement Services (Area Action Teams), Street Cleansing, Highways Maintenance and Grounds Maintenance
- **Children & Young People** – Local Children & Young People Plans
- **Adult Social Care and Healthier Communities** – Adult Social Care (support to vulnerable people to live at home) and Healthier Communities (improving health and tackling health inequalities).
- **Regeneration and Development** – Area Based Regeneration Schemes and Town & District Centre Projects, Neighbourhood Management Co-ordination and Conservation Area Reviews

2.4 South Leeds Area Management Team is currently producing a draft Area Delivery Plan incorporating the various themes. The section below outlines the processes undertaken to date and the next steps to produce the finalised plan.

3.0 Development of 2008-2011 Area Delivery Plan

3.1 The development of the 2008 – 2011 Area Delivery Plan is being approached as very much of a three stage process:-

- Stage 1 – discussion with agencies and services to define local performance indicators and discuss actions that can be measured by local performance indicators and address city-wide improvement priorities. This work is mainly informing the development of the detailed thematic action plans;
- Stage 2 – consultation is to be undertaken with Ward Councillors and the community. Consultation with Councillors will be carried out in meetings with a specific ward focus. In the meantime, however, Members are invited to comment on what they would like to see as key priorities and key actions as part of the action plan. 3000 postcards have been sent out to groups, individuals and community buildings across Inner South Leeds to ask local people to send through their top three big issues and big ideas on how to resolve these problems.

- Stage 3 – finalisation of the ADP. Once views of ward members and the community have been fed into the draft plan, this will then be discussed again with agencies and services to agree their roles and responsibilities in the delivery of these actions and confirm monitoring arrangements.
- 3.2 The first stage has been undertaken – this was a series of six workshops attended by various services operating across the South Leeds area. Six workshops were held as some themes from the LSP improvement priorities complemented each other and were better being discussed along with other themes rather than in isolation. For example, a combined Learning and Economy & Enterprise workshop was held, as a number of these issues link in closely and a number of agencies have a focus to address both these themes.
- 3.3 From the workshop sessions held, a number of key actions have been suggested, these include as simply examples only:-
- Provision of various activities and advice sessions to address premature deaths from circulatory diseases, levels of obesity and teenage pregnancy
 - Development and delivery of activities to support Domestic Violence Programme
 - Tackling ASB through a number of various methods
 - Deployment of a number of crime prevention methods in targeted neighbourhoods
 - Promotion and delivery of home composting and garden waste programmes
 - Work closely with South Leeds Employment, Education and Training Group to develop a work programme to address worklessness and training issues across South Leeds
 - Developing a community involvement directory which will let local people know how they can get involved with community projects and local decision making
- 3.4 Meetings with Councillors have been or in the process of being set up. The meetings will focus upon ward level priorities and give Members the opportunity of giving their views on draft action plans and identifying any specific areas they are felt need to be developed further. Members are invited to put any views forward or areas they'd like to see incorporated into the ADP action plans at the Area Committee as well as the area focused meetings.
- 3.5 To co-incide with this, 3000 big ideas, big issues postcards have been distributed across the Inner South Area. The postcards have been placed in community buildings such as libraries, sports centres, schools and community centres, sent to the Inner Area Committee Newsletter mailing lists and distributed to a number of community and residents groups.
- 3.6 An exercise is also to be undertaken to look into past community consultation results such as those which have fed into the development of Neighbourhood Improvement Plans and other Area Management and Area Regeneration led projects. These will form a baseline of key issues on a neighbourhood basis which can pinpoint specific areas of concerns on a very localised level.
- 3.7 Once consultation with Members and results of community views have been fed through into the action plans, officers from Area Management will then liaise with delivery agencies to finalise the plan in terms of lead organisations delivering actions and the timescales in which certain actions will be delivered. An agreement will also be made about monitoring processes and deadline dates to receive update reports from agencies on progress of actions and progress against local performance indicators.

3.8 The final ADP is scheduled to be presented at the first Area Committee of the new municipal year in June. When the final plan is presented, it will have the following content:-

- Introduction from the Area Committee Chair and Area Manager
- An overview of Area Management and Area Committees
- Details on Equalities, Cohesion and Engagement
- Local Strategic Context for Committee area
- Priority Neighbourhoods section highlighting the focus neighbourhoods for the next three years
- Thematic objectives section and how these link in with delegated functions which have become Area Committee responsibilities
- Detailed thematic action plans based upon the LSP themes

4.0 Implications For Council Policy and Governance

4.1 There are no direct implications associated with Council Policy and Governance as a result of this report. This report and its content is in line with the Area Committee's function for developing an Area Delivery Plan.

5.0 Legal and Resource Implications

5.1 There are no direct legal implications associated with this report. Area Committee may decide to allocate its Area Well Being funding resource to support the delivery of some of the actions outlined in the ADP at future Area Committee meetings.

6.0 Recommendations

6.1 The following recommendations are associated with this report:-

- The Area Committee are asked to note the content of this report and in particular the stage of development that the ADP is at.
- Members are asked to provide comments or suggestions for inclusions of key priorities and key actions in the ADP.

- To continue to meet at 6.30 pm, or to consider alternative times;
- To continue to alternate between suitable venues within the three Wards or to seek some other venues.

3.0 Meeting Dates

3.1 The following provisional dates have been agreed in consultation with the South (Inner) Area Manager. They follow roughly the same pattern as last year, i.e. meetings in June, September, November, December, February and April :-

Tuesday 24th June 2008, Thursday 18th September 2008, Tuesday 4th November 2008, Monday 15th December 2008, Monday 9th February 2009 and Thursday 2nd April 2009.

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

4.0 Meeting Days and Times

4.1 Currently the Committee meets on different weekdays at 6.30 pm. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

4.2 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

5.0 Meeting Venues

5.1 From time to time, Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue possibly more convenient for Members, and possibly also the public, as Leeds is the hub of the public transport system. However, Members are reminded of the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;

- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

These aims and this role is unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicising meetings and encouraging greater community engagement.

Another option might be to alternate meetings between the centre and local venues.

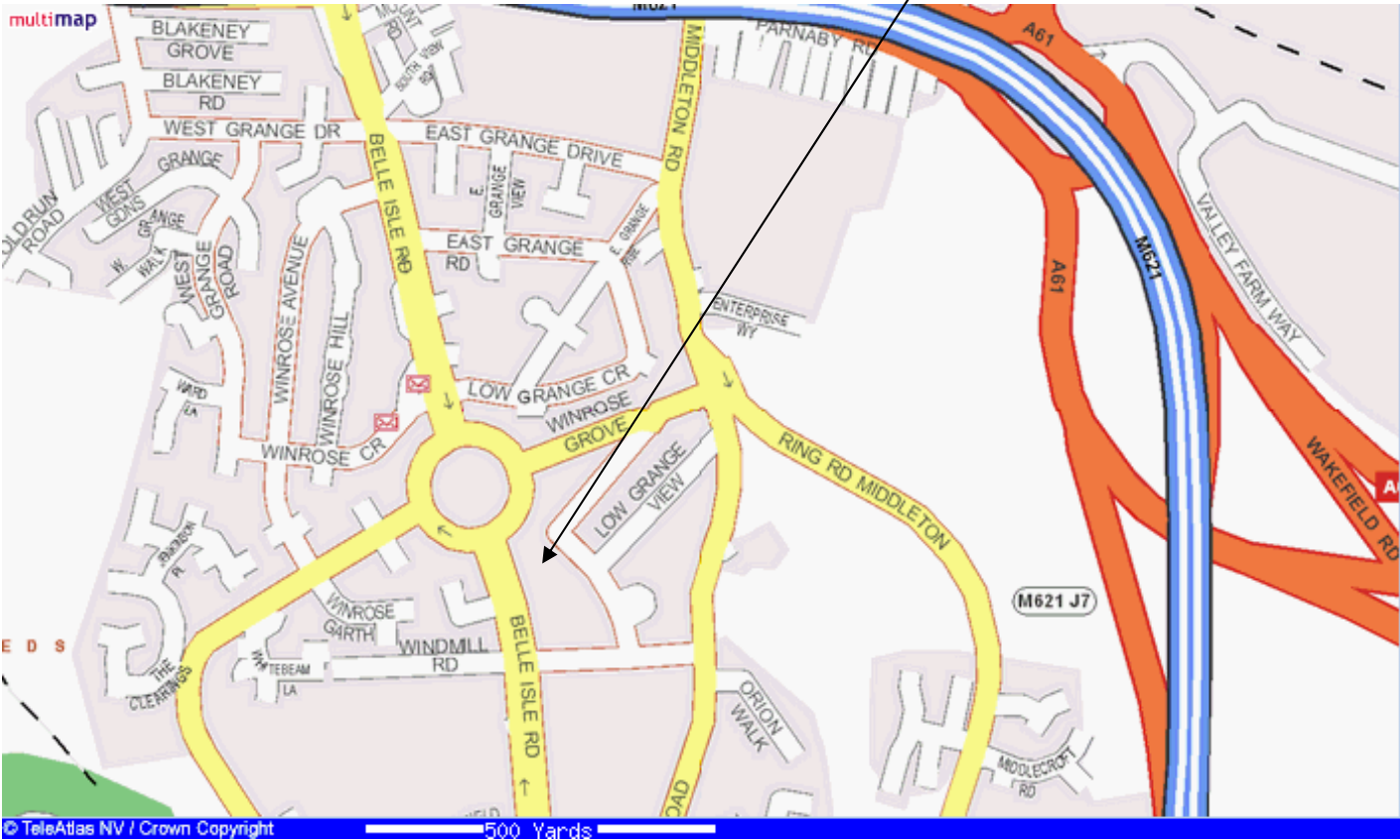
6.0 Recommendation

- 6.1 Members are requested to consider the options and to agree their meeting dates and times for 2008/09 in order that they may be included in the Council's official diary for 2008/09. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

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Agenda Annex

**Belle Isle Family Centre
Belle Isle Road
Leeds
LS10 3PG**



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